

No. 19021/1/2016-SCD-VI
Government of India
Ministry of Social Justice and Empowerment
(Department of Social Justice and Empowerment)

Shastri Bhawan, New Delhi
Dated 16th October, 2017

CIRCULAR

Applications are invited for filling up of the following posts in the Dr. Ambedkar International Centre, Ministry of Social Justice and Empowerment, New Delhi, on deputation basis from suitable candidates who fulfil the eligibility conditions as shown below:-

Sl. No.	Name of Post	No. of Posts	Pay Scale (Rs.)	Eligibility Conditions
1	Director	01	Rs.37400-67000/- (PB-4) with G.P. of Rs. 8700/- (Pre-revised)	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) Holding analogous post Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs. 8700 on regular basis (or)</p> <p>(ii) With five years regular service in the posts Pay of Rs. 15600-39100/- (PB-3) with Grade Pay of Rs.7600/- or equivalent;</p> <p>(iii) With ten years regular service in the posts pay of Rs. 15600-39100/- (PB-3) with Grade Pay of Rs.6600/- or equivalent;</p> <p>Possessing the following educational qualification, experience:</p> <p>Bachelor degree in any subject from a recognized University with 15 years of administrative/academic/managerial experience.</p> <p>(Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application).</p>
2.	Private	02	PB-2 -	Officers under the Central Government or State

	Secretary		Rs.9300-34800/- with G.P. of Rs.4600/-	<p>Government/UTs/Universities/Recognized Research Institutions/Public Sector Undertaking or Autonomous, Semi Govt. or Statutory Organizations etc.</p> <p>(a) (i) Holding analogous posts Pay Band-2 (Rs. 9300-34800) with Grade Pay of Rs. 4600 or equivalent;</p> <p>(ii) With five years regular service in the posts Pay Band-2(Rs. 9300-34800) with Grade Pay of Rs. 4200 or equivalent:</p> <p>(b) Possessing the following educational qualification, experience: Bachelor degree in any subject from a recognized University with 1 year of experience in personal establishment of officer. (Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application).</p>
3.	Deputy Curator	01	PB-3- Rs.15600 -39100 + GP Rs.5400	<p>Officers under the Central Government or State Government/UTs/Universities/Recognized Research Institutions/Public Sector Undertaking or Autonomous, Semi Govt. or Statutory Organizations etc.</p> <p>(a) (i) Holding analogous posts Pay Band-3 (Rs. 15600-39100) with Grade Pay of Rs. 5400 on regular basis; or (ii) With two years regular service in the posts Pay Band-2 (Rs. 9300-34800) with Grade Pay of Rs. 4800 or equivalent:</p> <p>(i) With three years regular service in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs. 4600 or equivalent: (ii) With eight years regular service in the post Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs. 4200 or equivalent:</p> <p>(b) Possessing the following educational qualification, experience: Bachelor degree in conservation of Art/Heritage Management/Chemistry/Arts (Drawing and Painting) from a recognized University with 2 years of professional experience in the field of conservation of wall paintings/ museum objects/ paintings/ manuscripts.</p>

				(Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application).
4.	Library & Documentation Officer	01	PB.4- Rs.37400 -67000 + GP Rs.8700	Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) Holding analogous posts Pay Band-4 (RS.37400-67000) with Grade Pay of Rs. 8700 on regular basis; (or) (ii) With ten years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.6600/- or equivalent; (iii) With five years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.7600/- or equivalent; Possessing the following educational qualification and experience :- Bachelor Degree in Library Science or Library & Information Science from a recognized University with 15 years of professional experience in a Library under Central/State/UT Government /Autonomous or Statutory Organization/PSU/ University or Recognized Research or Educational Institution.
5.	Superintendent Engineer	01	PB-4- Rs.37400 -67000 + GP Rs.8700	Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) Holding analogous posts Pay Band-4 (Rs. 37400-67000) with Grade Pay of Rs. 8700 on regular basis; (or) (ii) With ten years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.6600/- or equivalent; (iii) With five years' regular service in the Pay Band 3 Rs.15600-39100 Grade Pay Rs.7600/- or equivalent; Possessing the following educational qualification and experience :- Bachelor Degree in Civil Engineering from University with 15 years of professional experience

				in a execution of engineering related projects/works.
6.	Conservator	01	PB-3- Rs.15600 -39100 + GP Rs.5400	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) Holding analogous posts Pay Band-3 (Rs. 15600-39100) with grade Pay of Rs. 5400 on regular basis; or</p> <p>(ii) With eight years' regular service in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs.4200/- or equivalent</p> <p>(iii) With three years' regular service in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay Rs.4600/- or equivalent;</p> <p>(iv) With rendered two years' regular service in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay Rs.4800/- or equivalent;</p> <p>Possessing the following educational qualification, experience: Bachelor Degree in Conservation of Art/Heritage Management/Chemistry/Arts (Drawing and Painting) from a recognized University with 2 years of professional experience in the field of conservation of wall paintings/museum objects/paintings/manuscripts.</p>
7.	Research Associate	01	PB-2 - Rs.9300- 34800 + GP Rs.4800	<p>Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:-</p> <p>(i) Holding analogous posts Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs. 4800 or equivalent;</p> <p>(ii) With two years' regular service in the in posts in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs.4600/- or equivalent.</p> <p>(iii) With six years' regular service in the in the posts Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs.4200/- or equivalent;</p> <p>Possessing the following educational qualification, experience: Bachelor Degree in any subject from a recognized University with 1 year of experience in research/analysis/compilation of data related work.</p>
8.	Junior Engineer	02	PB-2 - Rs.9300- 34800 +	Transfer on deputation (including Short-term contract); Officers under the Central Government or State Government or Union Territories or

			GP Rs.4200	Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) Holding analogous posts Pay Band-2 (Rs.9300-3400) Pay Band-2 (Rs.9300-34800) with Grade Pay of Rs. 4200 or equivalent; (or) (ii) With six years' regular service in the posts Pay Band-1 of Rs.5200-20200 + Grade Pay of Rs.2800/- or equivalent. (iii) With ten years' regular service in the posts in the Pay Band-1 of Rs.5200-20200 + Grade Pay of Rs.2400/- or equivalent. Possessing the following educational qualification, experience: Degree/Diploma in Civil engineering from a recognized University with 1 years of relevant experience.
9.	Assistant Caretaker	01	PB-1 - Rs.5200-20200 + GP Rs.1900	Transfer on deputation (including Short-term contract); Officers under the Central Government or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Government or Statutory or Autonomous Organisation and holding:- (i) Holding analogous posts Pay Band-1 (Rs.5299-20200) with Grade Py of Rs. 1900 or equivalent; (ii) With three years regular service in the posts Pay Band-1 of Rs.5200-20200 with Grade Pay of Rs. 1800 or equivalent; Possessing the following qualification, experience: Preference to persons having experience in Store keeping will be given preference.

2. The pay of the officer selected will be regulated in accordance with DOP&T, OM No.6/8/2009-Estt. (Pay-II) dated 17.6.2010, as amended from time to time.

1. The maximum age limit for appointment on deputation shall be 56 years as on the date of publication of the notice in Employment News. The deputation period would be initially for three years and extendable further as per rules.

4. The application in the enclosed proforma (can be down loaded from Ministry website socialjustice.nic.in) from eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned within 45 days of publication of this circular in the Employment News along with (a) up-to-date ACR Dossiers of the candidate concerned or attested photocopies of the annual confidential reports for the last five years; (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending

or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate.

N.S. Venkateshwar
16/10/2017

(N.S. Venkateshwaran)

Under Secretary to the Government of India

To,

1. All Ministries/Department of Government of India.
2. All Chief Secretaries States/UTs.
3. All Central/State Universities or Institutions.
4. Smt. Shobhana Joshi, CGDA, Office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt – 110010.
5. Smt. Usha Sharama, Director General, Archaeological Survey of India, Janpath, New Delhi.
6. Director(CS), DoPT, Lok Nayak Bhawan, Khan Market, New Delhi- with the kind request to upload this circular on DoPT's website for wider circulation.
7. Employment News, Ministry of Information and Broadcasting, East Block_IV, Level-5, R.K. Puram, New Delhi to publish the circular in Employment News at an early date.

ANNEXURE-A
CURRICULAM VITAE PROFORMA

1. Name and address (In BLOCK LETTER)
2. Applied for the post of
3. Date of Birth (in Christian era)
4. Date of retirement under Central/State Government rule
5. Educational Qualifications
6. Whether belong to SC/ST
7. Education qualifications and Experience possessed

Qualifications/ Experience Required	Qualifications/ Experience possessed by the Officer
Essential	
Desirable	

8. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

OFFICE/ INSTITUTE/ ORGANISATION	POST HELD AND SERVICE/ CADRE TO WHICH IT BELONGS	FROM	TO	PAY IN THE PAY BAND AND CLASSIFICATIO N OF POST	NATURE OF DUTIES
(1)	(2)	(3)	(4)	(5)	(6)

9. Nature of Present employment, i.e.

- (i) Ad-hoc basis
- (ii) Regular/on temporary basis
- (iii) Pay in the Pay band
- (iii) Grade Pay drawn

10.	In case the present employment is held on deputation/contract basis, please state: (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization to which you belong	
11.	Additional details about present employment, please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities	
12.	Are you in Revised Pay Structure? if yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
15.	Whether belonging to SC/ST	
16.	Remarks	

Signature of the candidate

Date:-

Address

Countersigned with office seal by the authorized signatory of the parent office