

No.19015/10/2019-SCD-V

Government of India

Ministry of Social Justice and Empowerment
Department of Social Justice and Empowerment

Shastri Bhawan, New Delhi -110001 Dated
the 20th June, 2019

To

Principal Secretary/ Secretary,
In-charge of Scheduled Castes Development,
State Governments and U.T. Administrations.
(As per list attached)

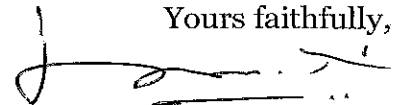
Subject: Centrally Sponsored Scheme of **Post-Matric Scholarship** for students belonging to Scheduled Castes - Calling of proposals for seeking due Central assistance during the year **2019-20**.

Madam/ Sir,

The Scheme of Post Matric Scholarships to the students belonging to Scheduled Castes for studies in India is an important Scheme aimed at educational development of Scheduled Castes students at post-matriculation stages.

2. In order to ensure that this scheme is implemented efficiently, so as to reach the target group, it is requested that you may kindly take early action to formulate the State Government's proposal for the year **2019-20** in accordance with the provisions of the revised Scheme and send it to the Ministry to enable an early release of funds, and ensure early disbursement of scholarships.
3. The proforma for calling proposal under PMS-SC Scheme for the year 2019-20 is attached at Appendix-I. Besides this, states/UTs are also required to send monthly progress report as per proforma at Appendix-II.
4. It is requested that all parts of the proforma should be filled in properly with consequent figures of beneficiaries and expenditure and signed by competent officers at the appropriate places and may please be furnished **by 30.06.2019** so that due Central assistance could be released to your State/UT well in time for disbursement of Scholarship to eligible SC students. Incomplete proposals will not be entertained for release of central assistance.
5. The Annual calling proposal and Monthly Progress Report proforma under PMS-SC is also available on the official website of the Ministry (**www.socialjustice.nic.in**).

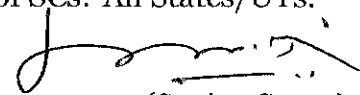
Yours faithfully,



(Sanjay Gupta)

Deputy Secretary to the Government of India

Copy forwarded for necessary action to the Directors in Charge of Welfare of SCs:-All States/UTs.



(Sanjay Gupta)

Deputy Secretary to the Government of India

PRESCRIBED PROFORMA FOR ANNUAL PROPOSAL UNDER POST MATRIC SCHOLARSHIP SCHEME TO SC STUDENTS FOR THE YEAR 2019-20

Annexure-I: Central Assistance proposed

Name of the State/Union Territory _____

| Sl. No. | Category | Amount (Rs. in lakhs) |
|----------------|---|-----------------------|
| 2018-19 | | |
| 1. | (i) Demand* for 2018-19 | |
| | (a) Expenditure incurred in 2018-19 exclusively for 2018-19 | |
| | (b) Pending Expenditure for 2018-19 to be incurred in current year 2019-20 | |
| | (c) Total Demand* for 2018-19 (a+b) | |
| | (ii) Committed Liability for 2018-19 | |
| | (iii) Central Assistance due for 2018-19 ((i) (c)-ii) | |
| 2019-20 | | |
| 2. | (i) Anticipated Demand* exclusively for 2019-20 (excluding book bank component) | |
| | (ii) 50% of the total anticipated demand on Book Bank component | |
| | (iii) Total Anticipated Demand* for 2019-20 (i)+(ii) | |
| | (iv) Committed Liability for 2019-20 | |
| | (v) Anticipated Due Central Assistance for 2019-20 (iii)-(iv) | |
| | (vi) State Budget provision towards Committed Liability in 2019-20 | |
| | (vii) If the anticipated demand 2019-20 is more than 20% higher than the demand of 2018-19, or shows less than 5% growth, please give specific reasons for the same | |
| 3. | Progress of expenditure incurred so far during 2019-20 | |

*Demand should indicate the funds required towards the students enrolled/eligible for 2018-19 and 2019-20 under this scheme. The details of arrears, due to non release of scholarship in past years, should be shown separately in Annexure-II.

Note:- All figures to be invariably furnished for eligible students under PMS-SC only.

Certified that the expenditure given above confirms to the payments of Scholarships as per conditions for eligibility and rates of maintenance allowance as contained in the regulations governing award of Post-Matric Scholarship for Scheduled Castes.

Signature: _____
 Name and Designation of the
 Officer signing the Statement: _____
 State Government of: _____

Annexure-II: Disbursement and coverage details

1. Status of disbursement and pendency of Scholarship under Post Matric Scholarship Scheme to SC students during last 03 years 2016-17 to 2018-19 and current year 2019-20

| Year during which scholarship disbursed | Total of (i) to (vi) | Expenditure incurred during the year | | | | | |
|---|----------------------|--------------------------------------|---------------------|----------------------|---------------------|--------------------|---------------------|
| | | For 2014-15 (i) | For 2015-16 (ii) | For 2016-17 (iii) | For 2017-18 (iv) | For 2018-19 (v) | For 2019-20 (vi) |
| 2016-17 | | | | | | | |
| 2017-18 | | | | | | | |
| 2018-19 | | | | | | | |
| 2019-20 | | | | | | | |
| Scholarship Amount yet to be paid | | | | | | | |

2. Status of number of beneficiaries for which scholarship disbursed/pending under Post Matric Scholarship Scheme to SC students during last 03 years 2016-17 to 2018-19 and current year 2019-20

| Year during which scholarship disbursed | Total of (i) to (vi) | Number of beneficiaries to whom, scholarship paid during the year | | | | | |
|---|----------------------|---|---------------------|----------------------|---------------------|--------------------|---------------------|
| | | For 2014-15 (i) | For 2015-16 (ii) | For 2016-17 (iii) | For 2017-18 (iv) | For 2018-19 (v) | For 2019-20 (vi) |
| 2016-17 | | | | | | | |
| 2017-18 | | | | | | | |
| 2018-19 | | | | | | | |
| 2019-20 | | | | | | | |
| Number of beneficiaries yet to be paid | | | | | | | |

Annexure-III: Enrolment Details and Funds Requirement

Annexure: III A

1. Enrolment Details and Funds Requirement for 2018-19- Day Scholar /Hosteller

| Group | Fresh Enrolment | | | | | Renewal Enrolment | | | | | Grand Total | | | | | | | |
|-------|-----------------|---|--------------|---|-------|-------------------|------------|---|--------------|---|-------------|----------------|------------|---|--------------|---|-------|----------------|
| | Hostellers | | Day Scholars | | Total | Funds required | Hostellers | | Day Scholars | | Total | Funds required | Hostellers | | Day Scholars | | Total | Funds required |
| | B | G | B | G | | | B | G | B | G | | | B | G | B | G | | |
| I | | | | | | | | | | | | | | | | | | |
| II | | | | | | | | | | | | | | | | | | |
| III | | | | | | | | | | | | | | | | | | |
| IV | | | | | | | | | | | | | | | | | | |

2. Anticipated Enrolment Details and Funds requirement for 2019-20- Day Scholar / Hosteller

| Group | Fresh Enrolment | | | | | Renewal Enrolment | | | | | Grand Total | | | | | | | |
|-------|-----------------|---|--------------|---|-------|-------------------|------------|---|--------------|---|-------------|----------------|------------|---|--------------|---|-------|----------------|
| | Hostellers | | Day Scholars | | Total | Funds required | Hostellers | | Day Scholars | | Total | Funds required | Hostellers | | Day Scholars | | Total | Funds required |
| | B | G | B | G | | | B | G | B | G | | | B | G | B | G | | |
| I | | | | | | | | | | | | | | | | | | |
| II | | | | | | | | | | | | | | | | | | |
| III | | | | | | | | | | | | | | | | | | |
| IV | | | | | | | | | | | | | | | | | | |

Note: Enrollment should indicate the number of eligible students applied for PMS-SC scholarship as per regulation of scheme for that particular year.

Signature
Name & Designation of the Competent Officer

Annexure: III B

1. Enrolment Details and Funds Requirement for 2018-19- Institution-wise

| Group | Government | | | Private | | |
|--------------|--------------------|----------------------|----------------|--------------------|----------------------|----------------|
| | No. of institution | No. of beneficiaries | Funds required | No. of institution | No. of beneficiaries | Funds required |
| I | | | | | | |
| II | | | | | | |
| III | | | | | | |
| IV | | | | | | |
| Total | | | | | | |

2. Anticipated Enrolment Details and Funds Requirement for 2019-20- Institution-wise

| Group | Government | | | Private | | |
|--------------|--------------------|----------------------|----------------|--------------------|----------------------|----------------|
| | No. of institution | No. of beneficiaries | Funds required | No. of institution | No. of beneficiaries | Funds required |
| I | | | | | | |
| II | | | | | | |
| III | | | | | | |
| IV | | | | | | |
| Total | | | | | | |

Signature
Name & Designation of the Competent Officer

Annexure IV (B):

Expenditure during 2018-19 on Maintenance allowance and Fee to Hostellers and Day Scholars under this Scheme Towards Arrears of earlier years (year-wise for which arrear paid)

Year for which arrears paid during 2018-19.....

| Group | Arrears yet to be paid at the beginning of 2018-19(01.04.2018) | | | Arrears paid during the 2018-19 | | | Balance arrears as on 01.04.2019 | | |
|---------------------|--|---------------------|-------|---------------------------------|---------------------|-------|----------------------------------|---------------------|-------|
| | Maintenance allowance | Fees and allowances | Total | Maintenance allowance | Fees and allowances | Total | Maintenance allowance | Fees and allowances | Total |
| Hostellers | | | | | | | | | |
| I | | | | | | | | | |
| II | | | | | | | | | |
| III | | | | | | | | | |
| IV | | | | | | | | | |
| Total | | | | | | | | | |
| Day Scholars | | | | | | | | | |
| I | | | | | | | | | |
| II | | | | | | | | | |
| III | | | | | | | | | |
| IV | | | | | | | | | |
| Total | | | | | | | | | |
| Grand total | | | | | | | | | |

Note- Separate Sheet for each year may be provided.

Annexure IV (C):

Details of Anticipated Expenditure on Maintenance allowance and Fee towards Hostellers and Day Scholars under this Scheme for 2019-20

| Group | Anticipated No of eligible students under the scheme for Current year | Anticipated Expenditure for Current year | |
|---------------------|---|--|---------------------|
| | | Maintenance allowance | Fees and allowances |
| Hostellers | | | |
| I | | | |
| II | | | |
| III | | | |
| IV | | | |
| Total | | | |
| Day Scholars | | | |
| I | | | |
| II | | | |
| III | | | |
| IV | | | |
| Total | | | |
| Grand total | | | |

Annexure-VI: Details of Disabled SC students for 2018-19 and 2019-20 under the Scheme

Beneficiaries for 2018-19

| Group | Boys | | Girls | | Total (Col.2+3+4+5) |
|--------------|-----------|-------------|-----------|-------------|------------------------|
| | Hosteller | Day Scholar | Hosteller | Day Scholar | |
| 1 | 2 | 3 | 4 | 5 | 6 |
| I | | | | | |
| II | | | | | |
| III | | | | | |
| IV | | | | | |
| Total | | | | | |

**Anticipated
beneficiaries for
2019-20**

| Group | Boys | | Girls | | Total (Col.2+3+4+5) |
|--------------|-----------|-------------|-----------|-------------|------------------------|
| | Hosteller | Day Scholar | Hosteller | Day Scholar | |
| 1 | 2 | 3 | 4 | 5 | 6 |
| I | | | | | |
| II | | | | | |
| III | | | | | |
| IV | | | | | |
| Total | | | | | |

Annexure: VII- Position of Audit of Expenditure by CAG/AG for Last Three Years

1. Year, upto which the audit has been completed under the scheme: - _____
2. Audited figures of Expenditure for the three years (latest) for which Audit under the scheme has been completed. These figures should be the total expenditure incurred (out of State Budget + Central Assistance) under the scheme. Complete documentary proof may also be attached with the proposal. **-Copy of the Audit Observation may be provided.**

For SC students only

(Rupees in lacs)

Year..... Audited figures of expenditure

Year..... Audited figures of expenditure

Year..... Audited figures of expenditure

Signature: _____

Name and Designation of the
Officer signing the Statement: _____
State Government of: _____

Annexure:VIII Statement of total (State Budget and Central Assistance) actual Expenditure And Beneficiaries for 2018-19 and Anticipated Expenditure and Beneficiaries for 2019-20

| S.No. | Name of the District | 2018-19 | | 2019-20 | |
|-------|----------------------|----------------------------------|--------------------------------|---------------------------------------|----------------------------------|
| | | Actual beneficiaries for 2018-19 | Actual Expenditure For 2018-19 | Anticipated Beneficiaries for 2019-20 | Proposed Expenditure for 2019-20 |
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Signature:
Name and Designation of the Officer

Annexure-IX: Details about Implementation Of the Scheme

1. A. Name of the Department, in the State/UT, implementing the scheme; including the designation, Name & address of Secretary/Pr. Secretary, Commissioner and Director In-charge.

| Name of Office | Name of the officer | Designation & address | Telephone/fax No. |
|----------------|---------------------|-----------------------|-------------------|
| | | | |
| | | | |

- B. Name of Deptt. to which allocated Budget has been allocated towards Committed Liability:

2. Designation of the authority responsible for sanctioning of scholarship (Head of Educational Institution/District level Officer/Directorate.)
3. Status of online portal –
- (a) Name of the portal
 - (b) Name of the agency handling the portal
 - (c) Criteria of unique ID (please provide detail)
 - (d) Method followed for verification of following documents
 - (i) Income certificate,
 - (ii) Caste certificate,
 - (iii) Accreditation status of institute,
 - (iv) approval of course
 - (v) Course fee
 - (vi) others
4. Status of Aadhar –
- (a) Whether the State has made provision in its portal for capturing Aadhar Number
 - (b) Whether State Govt is seeking copy of Aadhar Card or Virtual ID of Aadhar number
 - (c) Whether Aadhar Authentication is done. If yes, by which method (a) demographic (b) biometric (c) others
5. Attendance –
- (a) Total number of students enrolled-----
 - (b) Number of enrolled students not having mandatory attendance of 75% or more during 2018-19
 - (c) Percentage of students having attendance of 75% or more during 2018-19.
6. Minimum 50% renewal –
- (a) Total number of Institutions covered under this scheme
 - (b) Number of institution not able to achieve the criteria of minimum 50% renewal rate of the students enrolled under this scheme during 2018-19
 - (c) Action taken against such institutes by State Govt.
7. Details of students who completed the course successfully during 2018-19

| Group | Number of PMS-SC beneficiaries who completed the course successfully during previous year |
|-----------|---|
| Group I | |
| Group II | |
| Group III | |
| Group IV | |

8. Mode of Payment of
 - (a) Maintenance Allowance (by cash/cheque/Bank etc).....
 - (b) Fee (by cash/cheque/Bank etc).....

9. Periodicity of payment of scholarship
 - (a) Maintenance Allowance (Monthly/quarterly/six monthly/annually). _____
 - (b) Fee (Monthly/quarterly/six monthly/annually). _____

- 10.(i) (a) Month of inviting application forms for scholarship in 2018-19-----
 (b) Last date for submission of application form for scholarship in 2018-19-----

10. (ii) (a) Month of inviting application forms for scholarship in 2019-20-----
 (b) Last date for submission of application form for scholarship in 2019-20-----

11. Date of placing 1st instalment of funds with the sanctioning authority by the State Govt./UT Admn

12. Month of Actual Sanction of 1st instalment of Scholarship during 2018-19.

13. Month during which the 1st instalment of scholarship was actually disbursed during 2018-19.
 - (i) Earliest Disbursement Date: _____
 - (ii) Last Disbursement Date: _____

14. What corrective steps have been taken/proposed to be taken to ensure timely disbursement of scholarship under the scheme.
 - (a) Numbers of Institutions availing PMS
 - (b) Numbers of Institutions, which were cancelled after verification during 2018-19

15. Give Details of Checks is place to avoid/minimize misuse.

Signature
Name & Designation of
the Competent Officer

Annexure:X- Statement in respect of such States/UTs which pay higher maintenance allowance and /or considering higher annual Income Ceiling than admissible under the Centrally Sponsored Scheme

1. Maintenance Allowance rates adopted (Rs. per month)

| | <u>Hostellers</u> | <u>Day Scholars</u> |
|------------|-------------------|---------------------|
| Group I | | |
| Group II. | | |
| Group III. | | |
| Group IV. | | |
| | | |

2. (a) Amount of Annual income limit adopted -----
 (b) If annual income limit adopted by State Govt. is higher than the norms under Central Govt. PMS(SC) scheme, then the additional number of students covered due to higher income limit-----
 (c) Amount of Additional fund arranged by State Govt. for higher income limit-----

3. Details of Expenditure

(Rs. in Lakhs)

| Particulars | 2018-19 (Actual) | 2019-20 (Anticipated) |
|---|------------------|-----------------------|
| (i) Total Expenditure under the scheme, as per 1+2 above: (as per State Govt. rates and relaxed eligibility conditions, if any | | |
| (ii) Total expenditure as per Centrally Sponsored Scheme as per eligibility criteria and financial norms under Centrally Sponsored PMS(SC) scheme | | |
| (iii) Addl. Expenditure (i-ii above) on account of higher maintenance allowance rates etc.) | | |

4. Source of funding the additional expenditure (SCs only)

(Rs. in Lakhs)

- (i) State Budget Provided for 2019-20:
 (a) Committed Liability
 (b) Expenditure on Higher rates etc.
 (c) Total
- (ii) State Budget Provision actually Utilized during 2019-20 for:
 (a) Committed Liability
 (b) Expenditure on Higher rates etc.
 (c) Total
- (iii) State budget provided for 2019-20 (SCs only) for:
 (a) Expenditure on Higher rates etc.
 (b) Total

5. Certified that expenditure details furnished above conform to the actual payment of scholarship made, under the scheme and that separate record is being maintained for the expenditure incurred over and above the expenditure permissible under the Centrally Sponsored Scheme.

Signature
 Name & Designation of
 the Competent Officer

Annexure: XI- Book Bank Details

| Prescribed proforma for Book Bank Component | | | | |
|---|--|------------------------|----------|---------------------|
| Progress of Implementation of Book Banks | | | | |
| S.No. | Courses | 2019-20 (Proposed) | | |
| I | Degree Courses | Number of Institutions | Students | Cost (Rs. in lakh) |
| 1 | Medical (including Indian System of Medicine/Homeopathy) | | | |
| 2 | Engineering (including Architecture, Marine Engg., Electronics Engg. etc.) | | | |
| 3 | Veterinary Sciences | | | |
| 4 | Agriculture | | | |
| 5 | Polytechnic | | | |
| II | Post graduate courses | | | |
| 1 | Medical Engg. Agriculture and Veterinary sciences and such other technical alike courses as are approved by the Universities/Institute of Higher Learning. | | | |
| 2 | Law Courses, LLB (3years & 5 years) LLM (2 years) | | | |
| 3 | Chartered Accountancy (intermediate and final) | | | |
| 4 | MBA (2 years and similar courses | | | |
| 5 | Bio Sciences | | | |
| Total (I+II) | | | | |

Annexure – XII: Utilization Certificate

GFR 19 – A

(See Rule 212 (1))

Form of Utilization Certificate

| S.No | Letter No. and Date | Amount (Rs.) |
|------|---------------------|--------------|
| | | |
| | Total | |

Certified that out of Rs.....
 Of
 Grants- in aid Sanctioned during
 the
 year..... in favour of
 under this Ministry/ Department letter
 No. given in the margin and
 Rs
on account of
 unspent balance of the previous year ,
 a sum of Rs has been
 utilized for the purpose of.....
 For which it was sanctioned and that
 the balance of Rs
remaining un-utilized at
 the end of the year has been
 surrendered to Government (vide
 No._____ dated _____) will be
 adjusted towards the grants - in-aid
 payable during the next
 year.....

2. Certified that I have satisfied myself that the conditions on which the grants- in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature.....

Designation.....

Date.....

Proforma for Monthly Progress Report Under Centrally Sponsored Scheme of Post Matric Scholarship to Scheduled Caste Students

Name of the State:.....

Month to which the Report pertains and the year:.....

Table 2: Disbursement of scholarship and coverage of beneficiaries 2019-20
Table- 2A Disbursement Details for eligible beneficiaries enrolled in current year 2019-20

| Scholarship Disbursed during the month | Amount Disbursed | | | | Cumulative Scholarship Disbursed upto end of the month | | |
|--|--|-----------------------------|---|---|--|-----------------------------|---|
| | Maintenance allowance as per Central Govt. rates (a) | Fees & other allowances (b) | Total as per Central Govt. rates (c)= (a)+(b) | Total as per Central Govt. rates (c)= (a)+(b) | Maintenance allowance as per Central Govt. rates (a) | Fees & other allowances (b) | Total as per Central Govt. rates (c)= (a)+(b) |
| Group I | | | | | | | |
| Group II | | | | | | | |
| Group III | | | | | | | |
| Group IV | | | | | | | |

Table- 2B Coverage Details of eligible beneficiaries enrolled in current year 2019-20

| Group | Number of students to whom maintenance allowance paid during the month | | Cumulative Number of students to whom maintenance allowance paid upto the month | | Number of students to whom fees paid during the month | Cumulative number of students to whom fees paid upto the month |
|-----------|--|----------------|---|----------------|---|--|
| | Day Sch | Hosteler Total | Day Sch | Hosteler Total | | |
| Group I | | | | | | |
| Group II | | | | | | |
| Group III | | | | | | |
| Group IV | | | | | | |

Table 3: Disbursement of scholarship and pendency towards past years

| Table 3 A: Status of disbursement and pendency of scholarship for past years | | | |
|--|---|---|--|
| Year | Amount required for the payment of pending scholarship as on 1.4.2019 | Amount of scholarship paid during this month out of 2 | Cumulative amount of scholarship paid upto this month out of 2 |
| 1 | 2 | 3 | 4 |
| 2014-15 | | | 5(2-4) |
| 2015-16 | | | |
| 2016-17 | | | |
| 2017-18 | | | |
| 2018-19 | | | |

| Table 3 B: Status of beneficiaries of past years to whom scholarship disbursed and pending | | | |
|--|--|---|--|
| Year | Number of beneficiaries yet to be paid Scholarship (full or part) as on 1.4.2019 | Number of beneficiaries to whom scholarship paid during this month out of 2 | Cumulative Number of beneficiaries to whom scholarship paid upto this month out of 2 |
| 1 | 2 | 3 | 4 |
| 2014-15 | | | 5(2-4) |
| 2015-16 | | | |
| 2016-17 | | | |
| 2017-18 | | | |
| 2018-19 | | | |

