

## **Department of Social Justice and Empowerment**

### **National Action Plan for Drug Demand Reduction (NAPDDR) Nasha Mukh Bharat Abhiyaan (NMBA): Annual Action Plan (2021-22) for 272 most affected Districts**

As per the National Policy on Narcotic Drugs and Psychotropic Substances, 2012, different Departments/Ministries have been allocated different roles. While the **Ministry of Social Justice and Empowerment is the Nodal agency for Drug Demand Reduction**, the aspect of supply reduction is looked after by various enforcement agencies under Ministry of Home Affairs, Ministry of Finance and State Governments and harm reduction by the Ministry of Health and Family Welfare.

#### **2. Extent and Pattern of Substance Use in India:**

- The Ministry has conducted the first National Survey on Extent and Pattern of Substance Use in India through the National Drug Dependence Treatment Centre (NDDTC) of the All India Institute of Medical Sciences (AIIMS), New Delhi during 2018.
- As per the report, Alcohol is the most common psychoactive substance used by Indians followed by Cannabis and Opioids.
- About 16 Crore persons consume alcohol in the country; more than 5.7 Crore individuals are affected by harmful or dependent alcohol use and need help for their alcohol use problems
- 3.1 Crore individuals use cannabis products; about 25 lakh suffer from cannabis dependence
- 2.26 Crore use opioids; approximately 77 lakh individuals are required help for their opioid use problems

#### **3. National Action Plan for Drug Demand Reduction:**

National Action Plan for Drug Demand Reduction (NAPDDR) is combined efforts of the Government of India, State/UT Governments, implementing agencies like PRIs, NGOs, Trusts, ULBs, Autonomous organisations, Technical Forums, Hospitals, UGC, AICTE etc. The NAPDDR includes components for preventive education and awareness generation, capacity building, treatment and rehabilitation, setting quality standards, focussed intervention in vulnerable areas, skill development, vocational training and livelihood support of ex-drug addicts, State/UT specific interventions, surveys, studies, evaluation and research, Monitoring & Evaluation, Surveillance and Social Audit and Accreditation for organizations etc.

**4. Objective:**

Annual Action Plan for 2021-22 would focus on (272) most affected districts (list in **Annexure-I**) and launch a three-pronged attack combining efforts of Narcotics Bureau, Outreach/Awareness by Social Justice and Treatment through the Health Dept. The Action Plan has the following components:

- Awareness generation programmes
- Focus on Higher Educational institutions, University Campuses and Schools
- Community outreach and identification of dependent population
- Focus on Treatment facilities in Hospital settings
- Capacity Building Programmes for Service Provider

**5. Approach:**

Based on the finding of the National Survey on Extent and Pattern of Substance Use in India and list of districts which are vulnerable from the supply point of view provided by Narcotics Control Bureau, the Ministry of Social Justice and Empowerment would undertake intervention programmes in vulnerable districts across the country with an aim to:

- Reach out to about 10 Lakh Children and Youth for awareness about ill effect of drug use.
- Increase community participation and public cooperation
- Conducting Training programme for about 20,000 participants

**6. Community Outreach:**

The following intervention programmes would be carried out in the (272) districts to increase community participation and public cooperation in the reduction of demand for dependence-producing substances and promote collective initiatives and self-help endeavour among individuals and groups vulnerable to addiction or found at risk including persons who have undergone treatment at IRCAs as a follow up measure.

- a. **Community based Peer led Intervention for Early Drug Use Prevention among Adolescents (CPLI)** - Through this programme, youth would be trained as Peer Educators to lead peer led community intervention and implement early prevention education especially for vulnerable adolescents and youth in the community. This programme would also provide referral and linkage to counseling, treatment and rehabilitation services for drug dependents identified in the community.

The financial norms for CPLI are at **Annexure-II**.

- b. **Outreach and Drop in Centres (ODIC)** -The ODICs would provide safe and secure drop-in space for drug users in the community. These centres shall have the provision of screening, assessment and counseling and would provide referral and linkage to treatment and rehabilitation services for drug dependents. The financial norms for ODIC are at **Annexure-III**.

## **7. Focus on Treatment facilities in Hospital settings:**

The Ministry of Social Justice and Empowerment would provide financial assistance for Drug Treatment Clinics for outpatient while for inpatients it will be provided for running and maintenance of Integrated Rehabilitation Centres for Addicts (IRCAs). At present about 375 IRCAs are supported by the Ministry, majorly operated by NGOs. These IRCAs provide services for identification of addicts, motivational counseling, detoxification/de-addiction and Whole Person Recovery, after care and reintegration into the social mainstream. In accordance with the report of the AIIMS, in future, **the scope for treatment and rehabilitation under this scheme would be:**

- i. Establishing and assisting de-addiction centres in Government Hospitals and Medical Colleges either through NDDTC, AIIMS, New Delhi or through State Governments
- ii. Establishing and assisting de-addiction centres in closed settings such as Prisons and Juvenile Homes and for special groups such as women and children in need for care and protection etc. through State Government in their Annual Action Plan
- iii. Establishing and assisting residential stabilization programmes as Model Rehabilitation Centres through State Government in their Annual Action Plan.
- iv. Establishing and assisting DDACs in district Headquarters or suitably accessible place where rent free accommodation is provided by the District Administration through Organizations duly selected by the Ministry with the due recommendation of State/ District Authorities.

## **8. Annual Action Plan for 2021-22: Projections:**

<b>Activity</b>	<b>Physical</b>	<b>Financial</b> <b>(Amount to be utilized for carrying out programmes under different components of</b>

		the Scheme) (Rs in Cr)
Support to IRCAs (De-Addiction Centres)	375^ such IRCAs (Ongoing Projects) across the country @ Rs.36 lakh	135.00
Support to Outreach & Drop in Centres (ODIC)	95 such ODIC centres across the country @ Rs.15.05 lakh	14.29
Support to Community based peer Led Intervention (CPLI) programme	65 such CPLIs across the country @ Rs.22.08 lakh	14.35
Assistance to State Level Coordinating Agency (SLCA)	27 SLCAs across the country @ Rs.19.52 lakh and inspection of around 250 institutes @ Rs.4000/-	5.37
Awareness Generation and Capacity Building Programmes	-	4
Setting up of District De-Addiction Centre (DDACs)	90 DDACs @ Rs.70 lakh	63.0
Programme Monitoring Unit, Monitoring & Evaluation, Surveillance and Social Audit	1% of scheme cost	2.49
Accreditation of 300 organizations	@ Rs.0.50 lakh	1.50
Survey, Studies, Research, Innovative Projects	As per actual cost of the proposal	15.00
Special Projects and Nasha Mukt Bharat Abhiyaan (NMBA)	as per actual costs	5.00
<b>Total</b>	<b>Total</b>	<b>260.00</b>

^ The proposals will be renewed on the basis of performance of the NGOs/VOs in the e-Anudaan portal (Beneficiaries benefited) and compliance with the proactive disclosures and the CCTVs with live footage.

**A. Condition for Renewal:** In case of DDACs, IRCAs, CPLIs and ODICs following conditions would apply for renewal along with other scheme guidelines:

- a. Renewal of the applications will be considered based on the performance of the organization as reflected on the e-Anudaan/ online portal (for previous year/current year), and will be decided before end of May each year.
- b. The organizations which are found to have complied with the proactive disclosures and the CCTVs with live footage, only will be considered for renewal on the basis of following details-
  - The total annual grant will be released in two equal half-yearly installments, first of which will be released along with the renewal order, before the second week of June each year. The second installment will be released before end of December, after observing the performance during the current year and considering the utilization of funds. The second Installment shall be released on the basis of following formula-

Patients benefited	Eligible GIA
Less than 30% of annual targeted beneficiaries	Nil
30% to 40% of annual targeted beneficiaries	50 % of remaining GIA
Between 40%- 50% of annual targeted beneficiaries	100 % of remaining GIA

- If any IRCA/DDAC provided treatment to less than 75% of their annual targeted beneficiaries as mentioned in **Appendix-II** then Grant will be stopped in the subsequent financial year. However, that IRCA/DDAC will be eligible to apply seeking GIA in the next-to-next year subject to approval of Secretary (SJE).
- Every centre of an organization/DDAC running under NAPDDR shall be open to Internal Audit, CAG Audit / Social Audit every year as per the guidelines issued by the Ministry/NISD.
- All the existing organizations should undergo registration as a Mental Health Establishment with the State Mental Health Authority (SMHA) as per the provisions of the Mental Healthcare Act 2017. In addition, besides the minimum standards prescribed by the MoSJE they also need to follow the standards prescribed either by the respective State Mental Health Authorities or those notified by the Central Mental Health Authority.
- The implementation of the scheme has to be in compliance of GFR 2017 provisions.
- 2nd and Full & final instalment of grant-in-aid shall be released based on above paras and on the basis of the beneficiaries found present at the time of PMU inspection. Fixed salary and rent will be released in full, and variable components will be reduced proportionally.

**B. Time Lines**

- Opening of portal for seeking applications: 15th May 2021
- Last date for receipt of applications for renewal: 30th June, 2021
- Last date for deciding on the renewal application: 31st July, 2021
- Release of the 1st half-yearly installment: 31st August 2021
- Release of the 2nd half-yearly installment: 31st December 2021

**C. For a new DDAC-**

Any request for new DDAC should be sent online on the website <http://grants-msje.gov.in/ngo-login> of the Ministry of Social Justice & Empowerment, Government of India, accompanied with the relevant documents (to be uploaded along with the application form). The receipt of such an application would not suo moto entitle an organisation/Institution to the sanction of grants. The Ministry of Social Justice & Empowerment, Government of India, shall consider the release of financial support, in each case, on the basis of the procedure prescribed by it from time to time and proposals complete in all respect, as per norms of the scheme.

1. Ministry will call proposals normally in March each year for selected districts/areas in every year in e-Anudaan portal from the eligible Institutes/Organizations through various Media communication. Eligible Institutions/ Organizations may apply within six weeks from the date of opening of e-Anudaan portal.
2. As soon as a proposal is uploaded in e-Anudaan portal, it would be notified automatically to the State Government and the District Administration concerned for examining the proposals at their level.
3. Physical inspection of the applicant organizations shall be done by the PMU from 1st May to 21st May of each year.
4. Proposals received would be considered by the Project Selection Committee constituted in the Ministry for this purpose in such a way that decisions are taken before 30th May each year for new sanctions for that financial year.
5. The Project Selection Committee shall be headed by the Joint Secretary (SD) in the Ministry and have the Principal Secretary/Secretary or authorized representatives of the concerned State Government as its members. The State Government does due diligence at their level about the correctness, performance, requirement, suitability and the eligibility of each proposal before coming for the meeting. There shall be no formal reference for report of the

State Government before considering the proposal; and the State Government stand would be considered during the Screening Project Selection Committee meeting. Following will be the timelines:

Sl. No.	Activity	Timelines
1.	Letter to the District Collector	24th March of each year.
2.	Opening of the e-Anudaan for calling of proposals	24th March of each year.
3.	Closing of the e-Anudaan for calling of proposals	30th April of each year.
4.	Physical inspection by PMU	1st May to 21st May of each year.
5.	Project Selection Committee meeting	By 31st May of each year.
6.	Sanction of DDAC project	15th June of each year
7.	Release of 1st installment	15th July of each year
8.	Opening of DDAC	By 15th August of each year.

6. The following parameters shall be taken into consideration by the screening Project Selection Committee for recommending an organization to be eligible to receive grant from the Ministry.

- i. Those organizations solely concentrating on de-addiction shall be given preference over others undertaking multiple social activities. (10 weightage point out of 100)
- ii. Performance of IRCA/De-addiction centre run by Organisation reflected in terms of number of addicts treated in previous years. (20 weightage point out of 100)
- iii. Outreach activities performed during the last three years viz. number of Awareness camps, number of beneficiaries provided counseling and skill development training. (20 weightage point out of 100)
- iv. Funds generated from other sources such as community/CSR/donations in case of NGO based organisation. (40 weightage point out of 100)
- v. Organisation having own website for the purpose of proactive disclosure of their activities to the Public. (10 weightage point out of 100)
- vi. Organisation having CCTV and link added to its website for the purpose of proactive disclosure of their activities to the Public. (10 weightage point out of 100)
- vii. Organisation registered on PFMS and implementing EAT Module. (10 weightage point out of 100)

\* Preference may be given in case of new start ups/ establishment by young professionals which are non profitable in nature, and the criteria mentioned above may not be applicable.

Eligible Organization: Organizations which are already running MoSJE supported IRCA or State Government supported De-addiction Centre/Government Hospital or any private run De-Addiction centre registered under Mental Healthcare Act, 2017 would be eligible for applying for DDAC. Organisation can apply only for that State/UT in which they are already running IRCA/De-addiction Centre from the last 2 years or more from the date of call for the proposal. Condition may be relaxed for any Government run Hospitals/ New Startups/ establishments by young professionals which are non-profitable in nature.

#### Financial Norms

1) The financial norms for setting up of DDACs are at Appendix-IV.

2) The quantum of assistance shall be 90% (95% in-case of NE States, J&K, Ladakh and Sikkim) of the budget norms on the admissible items enumerated under DDAC. 10% of the expenditure (5% in-case of NE States, J&K, Ladakh and Sikkim) to be borne by the organizations themselves will be raised through donations, contributions etc. and no fee will be charged from the beneficiaries.

NGO/Org. should ensure to utilize their Share of contribution for the project. The same should also be reflected in the relevant financial accounts.

3) All such assistance shall be as per the provisions of the General Financial Rules, 2017 (Government of India).

4) The total annual grant will be released in two equal half-yearly installments, first of which will be released along with the sanction order, before the second week of July each year. The second installment will be released before the end of December, after observing the performance and considering the utilization of funds.

5) Organization/institution/establishment shall, before it receives assistance from the Ministry of Social Justice & Empowerment, execute a bond in a prescribed proforma. The transfer of funds would be done only after acceptance of the Bond by the competent authority in the Ministry. The requirements regarding indemnity bond and pre stamped receipt and transfer of funds shall be fulfilled by the organization/institution/establishment as per the extant instructions of the Ministry in this regard.

6) Release of grant would be subject to the inspections by the Programme Monitoring Unit (PMU) and on the basis of satisfactory performance during the current year.

7) In pursuance of Department of Expenditure instructions, where fund is released

to the State Govts./UTAs, modified procedure for release of funds under CSS will have to be followed by them with effect from 1st July, 2021. It includes that every State Government will designate a Single Nodal Agency (SNA) for implementing each CSS. The SNA will open a Single Nodal Account for each CSS at the State level in a Scheduled Commercial Bank authorized to conduct government business by the State Government. Implementing Agencies (IAs) down the ladder should use the SNA's account with clearly defined drawing limits set for that account. However, depending on operational requirements, zero-balance subsidiary accounts for each scheme may also be opened for the IAs either in the same branch of the selected bank or in different branches. All zero balance subsidiary accounts will have allocated drawing limits to be decided by the SNA concerned from time to time and will draw on real time basis from the Single Nodal Account of the scheme as and when payments are to be made to beneficiaries, vendors etc. The available drawing limit will get reduced by the extent of utilization.

8) Every NGO would ensure that their staff are enrolled in EPFO system and shall intimate about their enrolment at the time of renewal of application.

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**Annexure**

S.No.	Name of State	Name of Districts (suggested by NCB)	Name of Districts where IRCAs are present	Name of Districts where IRCA is not present as per NCB List (Proposal to be called in e-Anudaan Portal)	Name of Districts where ODIC is not present as per NCB List (Proposal to be called in e-Anudaan Portal)	Name of Districts where CPLI is not present as per NCB List (Proposal to be called in e-Anudaan Portal)
1	Andhra Pradesh	Visakhapatnam	Visakhapatnam	Krishna	East Godavari	East Godavari
		East Godavari	East Godavari		West Godavari	West Godavari
		West Godavari	West Godavari		Krishna	Krishna
		Krishna				
2	Arunachal Pradesh	Lohit	Lohit	Dibang Valley	Dibang Valley	Dibang Valley
		Dibang Valley		Upper Siang	Upper Siang	Upper Siang
		Upper Siang		Anjaw	Namsai	Namsai
		Anjaw		Changlang	West Kameng	West Kameng
		Changlang		Namsai	Lohit	Anjaw
		Namsai		Tirap	Changlang	Changlang
		Tirap		West Kameng	Anjaw	Tirap
		West Kameng			Tirap	Lohit
3	Daman & Diu (State suggested by AIIMS)	Daman	Diu	Daman	Daman	Daman
		Diu			Diu	Diu
4	Gujarat	Rajkot	Rajkot	Vadodara	Rajkot	Rajkot
		Surat	Surat	Mehsana	Bharuch	Bharuch
		Ahmedabad	Ahmedabad	Porbandar	Vadodara	Vadodara
		Bharuch	Bharuch	Jamnagar	Mehsana	Mehsana
		Vadodara			Porbandar	Porbandar
		Mehsana			Jamnagar	Jamnagar
		Porbandar				
Jamnagar						
5	Haryana	Rohtak	Rohtak	Ambala	Hisar	Rohtak
		Sirsa	Sirsa	Fatehabad	Fatehabad	Hisar
		Sonipat (Asand Gaon, Industrial Belt)	Sonipat (Asand Gaon, Industrial Belt)	Karnal	Karnal	Ambala
		Hisar	Hisar	Kurukshetra	Kurukshetra	Fatehabad

		Ambala		Panipat (Eidgah Road)	Sonipat	Karnal
		Fatehabad		Nuh (Mewat)	Rohtak	Kurukshetra
		Karnal			Panipat	Panipat
		Kurukshetra			Nuh (Mewat)	Sonipat
		Panipat (Eidgah Road)				Nuh (Mewat)
		Nuh (Mewat)				
6	Himachal Pradesh	Chamba	Chamba		Chamba	Chamba
		Kullu	Kullu		Kullu	Kullu
		Mandi	Mandi		Mandi	Mandi
		Shimla	Shimla		Shimla	
7	Madhya Pradesh	Rewa	Rewa	Datia	Jabalpur	Jabalpur
		Jabalpur	Jabalpur	Hoshangabad	Chhindwara	Chhindwara
		Bhopal	Bhopal	Mandsaur	Datia	Neemuch
		Chhindwara	Chhindwara	Narsinghpur	Hoshangabad	Ujjain
		Gwalior	Gwalior	Ratlam	Narsinghpur	Datia
		Neemuch	Neemuch	Sagar	Sagar	Hoshangabad
		Indore	Indore	Satna	Satna	Mandsaur
		Ujjain	Ujjain		Neemuch	Narsinghpur
		Datia				Ratlam
		Hoshangabad				Sagar
		Mandsaur				Satna
		Narsinghpur				
		Ratlam				
		Sagar				
		Satna				
8	Maharashtra	Pune	Pune	Nashik	Nashik	Nashik
		Nagpur	Nagpur	Mumbai		
		Nashik				
		Mumbai				
9	Manipur	Churachandpur	Churachandpur		Senapati	Churachandpur
		Senapati	Senapati		Kangpokpi	Senapati
		Bishnupur	Bishnupur			Bishnupur
		Chandel	Chandel			Chandel
		Imphal East	Imphal East			Kangpokpi
		Imphal West	Imphal West			Thoubal
		Kangpokpi	Kangpokpi			Ukhrul
		Thoubal	Thoubal			
		Ukhrul	Ukhrul			
10	Mizoram	Kolasib	Aizawl	Kolasib	Kolasib	Kolasib

		Aizawl	Champhai			Champhai
		Champhai				
11	Nagaland	Dimapur	Dimapur	Mon	Mon	Dimapur
		Kohima	Kohima			Mon
		Mon				
12	NCT of Delhi	Central Delhi	Central Delhi	New Delhi	Central Delhi	Central Delhi
		East Delhi	North East Delhi	North Delhi	New Delhi	New Delhi
		New Delhi	North West Delhi	West Delhi	North West Delhi	North Delhi
		North Delhi	South Delhi	South East Delhi	Shahdara	North West Delhi
		North East Delhi	South West Delhi	Shahdara	South East Delhi	Shahdara
		North West Delhi		East Delhi		South East Delhi
		Shahdara				South West Delhi
		South Delhi				
		South East Delhi				
		South West Delhi				
		West Delhi				Cuttack
13	Odisha	Cuttack	Cuttack		Malkangiri	Malkangiri
		Malkangiri	Malkangiri		Boudh	Boudh
		Angul	Angul		Deogarh	Deogarh
		Boudh	Boudh		Gajapati	Gajapati
		Deogarh	Deogarh		Kandhamal	Kandhamal
		Gajapati	Gajapati		Rayagada	Rayagada
		Kandhamal	Kandhamal		Sambalpur	Sambalpur
		Puri	Puri			
		Rayagada	Rayagada			
		Sambalpur	Sambalpur			
14	Punjab	Faridkot	Faridkot	TaranTaran	Faridkot	Faridkot
		Jalandhar	Jalandhar		Bathinda	Jalandhar
		Amritsar	Amritsar		Fazilka	Bathinda
		Bathinda	Bathinda		Mansa	Firozpur
		Firozpur	Firozpur		Moga	Fazilka
		Fazilka	Fazilka		Pathankot	Gurdaspur
		Gurdaspur	Gurdaspur		Sangrur	Kapurthala
		Kapurthala	Kapurthala		Patiala	Mansa
		Ludhiana	Ludhiana		Sri Muktsar Sahib	Moga

		Mansa	Mansa		Nawashahar(ShahidBhagat Singh Nagar)	Pathankot
		Moga	Moga		Kapurthala	Sangrur
		Pathankot	Pathankot			Patiala
		Sangrur	Sangrur			Sri Muktsar Sahib
		Patiala	Patiala			Nawashahar(ShahidBhagat Singh Nagar)
		Sri Muktsar Sahib	Sri Muktsar Sahib			TaranTaran
		Nawashahar(ShahidBhagat Singh Nagar)	Nawashahar(ShahidBhagat Singh Nagar)			Hoshiarpur
		TaranTaran	Hoshiarpur			
		Hoshiarpur				
15	Sikkim (State suggested by AIIMS)	East Sikkim	East Sikkim	North Sikkim	East Sikkim	
		West Sikkim	South Sikkim	West Sikkim	West Sikkim	West Sikkim
		North Sikkim			North Sikkim	North Sikkim
		South Sikkim			South Sikkim	South Sikkim
16	Telangana	Khammam	Khammam		Khammam	Khammam
		Adilabad	Adilabad		Adilabad	Adilabad
		Hyderabad	Hyderabad			Mahabubnagar
		Mahabubnagar	Mahabubnagar			
17	Uttar Pradesh	Allahabad	Allahabad	Azamgarh	Etawah	Barabanki
		Barabanki	Barabanki	Deoria	Lakhimpur Kheri	Bareilly
		Bareilly	Bareilly	Agra	Azamgarh	Etawah
		Etawah	Etawah	Bahraich	Deoria	Lakhimpur Kheri
		Kanpur Nagar	Kanpur Nagar	Faizabad	Agra	Azamgarh
		Gorakhpur	Gorakhpur	Ghazipur	Bahraich	Deoria
		Lakhimpur Kheri	Lakhimpur Kheri	Gonda	Faizabad	Agra
		Lucknow	Lucknow	Jhansi	RaeBareli	Bahraich
		Varanasi	Varanasi	Kushinagar (Padrauna)	Gonda	Faizabad
		Azamgarh	Ghaziabad	Maharajganj	Jhansi	Ghazipur
		Deoria	Noida	Mau	Kushinagar (Padrauna)	Gonda

		Agra		Moradabad	Maharajganj	Jhansi
		Bahraich		RaeBareli	Mau	Kushinagar (Padrauna)
		Faizabad		Saharanpur	Sambhal (Bhim Nagar)	Maharajganj
		Ghazipur		Sambhal (Bhim Nagar)	Shahjahanpur	Mau
		Gonda		Shahjahanpur	Shamali (Prabuddh Nagar)	Moradabad
		Jhansi		Shamali (Prabuddh Nagar)	Siddharth Nagar	RaeBareli
		Kushinagar (Padrauna)		Siddharth Nagar	Auraiya	Saharanpur
		Maharajganj		Auraiya	Budaun	Sambhal (Bhim Nagar)
		Mau		Budaun	Shravasti	Shahjahanpur
		Moradabad		Shravasti	Noida	Shamali (Prabuddh Nagar)
		RaeBareli		Greater Noida	Greater Noida	Siddharth Nagar
		Saharanpur				Auraiya
		Sambhal (Bhim Nagar)				Budaun
		Shahjahanpur				Shravasti
		Shamali (Prabuddh Nagar)				Noida
		Siddharth Nagar				Greater Noida
		Auraiya				
		Budaun				
		Shravasti				
		Ghaziabad				
		Noida				
		Greater Noida				
<b>18</b>	<b>Assam</b>	Nagaon	Nagaon		Nagaon	Nagaon
		Udalguri	Udalguri		Udalguri	Udalguri
		Kamrup (Metro)	Kamrup (Metro)		Kamrup (Metro)	Kamrup (Metro)
		Kamrup (rural)	Kamrup(rural)		Kamrup (rural)	Kamrup (rural)
		Cachar	Cachar		Cachar	Cachar
		Hailakandi	Hailakandi		Hailakandi	Hailakandi
		karimganj	karimganj		karimganj	karimganj
		Dhubri	Dhubri		Dhubri	Dhubri

		Goalpara	Goalpara		Goalpara	Goalpara
19	Bihar	Gaya	West Champaran	Gaya	Aurangabad	Aurangabad
		Aurangabad	Vaishali	Aurangabad	Gopalganj	Gopalganj
		Gopalganj		Gopalganj	Araria	Araria
		Araria		Araria	East Champaran	East Champaran
		East Champaran		East Champaran	West Champaran	West Champaran
		West Champaran		Bhojpur	Bhojpur	Bhojpur
		Bhojpur			Vaishali	Vaishali
		Vaishali			Gaya	Gaya
20	Chandigarh	Chandigarh		Chandigarh		
21	Chhattisgarh	Raipur	Raipur	Bilaspur	Surajpur	Surajpur
		Surajpur	Surajpur			Bilaspur
		Bilaspur				
22	Goa	North Goa		North Goa	North Goa	North Goa
		South Goa		South Goa	South Goa	South Goa
23	Jammu and Kashmir	Doda		Doda	Doda	Doda
		Kishtwar		Kishtwar	Kishtwar	Kishtwar
		Poonch		Poonch	Poonch	Poonch
		Rajouri		Rajouri	Rajouri	Rajouri
		Pulwama		Pulwama	Pulwama	Pulwama
		Anantnag		Anantnag	Anantnag	Anantnag
		Kiulgam		Kiulgam	Kiulgam	Kiulgam
		Shopian		Shopian	Shopian	Shopian
		Budgam		Budgam	Budgam	Budgam
		Bandipora		Bandipora	Bandipora	Bandipora
24	Jharkhand	Latehar		Latehar	Latehar	Latehar
		Garhwa		Garhwa	Garhwa	Garhwa
		Saraikela		Saraikela	Saraikela	Saraikela
		Chatra		Chatra	Chatra	Chatra
		Khunti		Khunti	Khunti	Khunti
		Jamtara		Jamtara	Jamtara	Jamtara
		Gumla		Gumla	Gumla	Gumla
		Hazaribagh		Hazaribagh	Hazaribagh	Hazaribagh
		Bokaro		Bokaro	Bokaro	Bokaro
		Simdega		Simdega	Simdega	Simdega
		East Singbhum		East Singbhum	East Singbhum	East Singbhum
		Ranchi		Ranchi	Ranchi	
25	Karnataka	Bengaluru	Bengaluru	Udupi	Kolar	Kolar
		Kolar	Kolar	Ramanagara	Mysuru	Mysuru

		Mysuru	Mysuru		Udupi	Udupi
		Udupi	Kodagu		Ramanagara	Ramanagara
		Ramanagara			Kodagu	Kodagu
		Kodagu			Bengaluru	Bengaluru
26	Kerala	Trivandrum	Trivandrum	Malappuram	Kollam	Kollam
		Kollam	Kollam		Malappuram	Malappuram
		Ernakulam	Ernakulam		Idukki	Idukki
		Kozhikode	Kozhikode		Kozhikode	Ernakulam
		Malappuram	Idukki			
		Idukki				
27	Meghalaya	Shillong	Shillong	Tura (Town in West garo Hills)	Shillong	Tura (Town in West garo Hills)
		Tura (Town in West garo Hills)		West Jantia Hills/Dawki	Tura (Town in West garo Hills)	West Jantia Hills/Dawki
		West Jantia Hills/Dawki		Baghmara (HQ of South Garo Hills)	West Jantia Hills/Dawki	Baghmara (HQ of South Garo Hills)
		Baghmara (HQ of South Garo Hills)			Baghmara (HQ of South Garo Hills)	
28	Rajasthan	Chittorgarh	Jhalawar	Chittorgarh	Chittorgarh	Chittorgarh
		Pratapgarh	Bhilwara	Pratapgarh	Pratapgarh	Pratapgarh
		Jhalawar	Kota	Udaipur	Jhalawar	Jhalawar
		Bhilwara	Baran	Barmer	Bhilwara	Bhilwara
		Udaipur	Jodhpur	Pali	Udaipur	Udaipur
		Kota	Jaisalmer	Ajmer	Kota	Kota
		Baran	Jalore	Jhunjhunu	Baran	Baran
		Jodhpur	Nagaur	Alwar	Barmer	Barmer
		Barmer	Jaipur	Beawer (City in Ajmer District)	Pali	Pali
		Jaisalmer	Sikar	Banswara	Jalore	Jalore
		Pali	Dausa	Churu	Nagaur	Nagaur
		Jalore	Hanumangarh	Dungarpur	Ajmer	Ajmer
		Nagaur	Sriganganagar	Rajsamand	Sikar	Sikar
		Jaipur	Bikaner	SawaiMadhopur	Jhunjhunu	Jhunjhunu
		Ajmer	Bharatpur		Dausa	Dausa
		Sikar	Bundi		Alwar	Alwar
		Jhunjhunu	Karauli		Hanumangarh	Hanumangarh
		Dausa	Sirohi		Beawer (City in Ajmer District)	Beawer (City in Ajmer District)
		Alwar	Tonk		Bikaner	Bikaner
		Hanumangarh			Banswara	Banswara
		Sriganganagar			Bharatpur	Bharatpur

		Beawer (City in Ajmer District)			Bundi	Bundi
		Bikaner			Churu	Churu
		Banswara			Dungarpur	Dungarpur
		Bharatpur			Rajsamand	Rajsamand
		Bundi			SawaiMadhopur	SawaiMadhopur
		Churu			Karauli	Karauli
		Dungarpur			Sirohi	Sirohi
		Rajsamand			Tonk	Tonk
		SawaiMadhopur				Jodhpur
		Karauli				Jaisalmer
		Sirohi				
		Tonk				
29	Tamil nadu	Kanyakumari	Kanyakumari		Kanyakumari	Kanyakumari
		Tirunelveli	Tirunelveli		Tirunelveli	Tirunelveli
		Namakkal	Namakkal		Namakkal	Namakkal
		Theni	Theni		Theni	Theni
30	Tripura	Sipahijala		Sipahijala	Sipahijala	Sipahijala
		West Tripura		West Tripura	South Tripura	West Tripura
		South Tripura		South Tripura	Dhalai	South Tripura
		Dhalai		Dhalai	Kamlasagar (West Tripura)	Dhalai
		North Tripura		North Tripura	Khowai	North Tripura
		Kamlasagar (West Tripura)		Khowai	Unakoti	Kamlasagar (West Tripura)
		Khowai		Unakoti		Khowai
		Unakoti		Kamlasagar (West Tripura)		Unakoti
31	Uttarakhand	Uttarkashi	Pithoragarh	Uttarkashi	Uttarkashi	Uttarkashi
		Champawat	Haldwani	Champawat	Champawat	Champawat
		Almora	Haridwar	Almora	Almora	Almora
		Pithoragarh	Chamoli	Srinagar	Pithoragarh	Pithoragarh
		Chamoli		Nainital	Chamoli	Chamoli
		Srinagar		Dehradun	Srinagar	Srinagar
		Haldwani			Haldwani	Haldwani
		Nainital			Nainital	Nainital
		Haridwar			Haridwar	Haridwar
		Dehradun			Dehradun	
32	West Bengal	Kolkata	Kolkata	Malda	Malda	Malda
		Malda		Murshidabad	Coochebar	Murshidabad
		Murshidabad		Coochebar	Uttar Dinajpur	Coochebar
		Coochebar		Uttar Dinajpur	Siliguri (Darjeeling and Jalpaiguri)	Uttar Dinajpur

					District)	
		Uttar Dinajpur		Siliguri (Darjeeling and Jalpaiguri District)	Murshidabad	Siliguri (Darjeeling and Jalpaiguri District)
		Siliguri (Darjeeling and Jalpaiguri District)				
	<b>Total</b>	<b>272</b>	<b>140</b>	<b>132</b>	<b>206</b>	<b>231</b>

## APPENDIX-II

**NORMS FOR COMMUNITY BASED PEER LED INTERVENTION FOR EARLY DRUG USE PREVENTION AMONG ADOLESCENTS**

S. No	Budget Head	Nos	Rate	Duration	Amount (Existing)	Amount (Revised)	Justification
<i>A. Human Resource Costs</i>							
(i)	Honorarium to Area Coordinator	1	20,000	12	2,40,000	2,40,000	No change
(ii)	Honorarium to Trainer cum Supervisor*	2	15,000	12	3,60,000	3,60,000	No change
(iii)	Honorarium to Peer Educators (PE) 1 PE will take 1 session of 2 hours duration @Rs. 150 per session over 60 sessions/Quarter	20	150	240 sessions	7,20,000	7,20,000	No change
(v)	Nutritional/ Refreshment support @Rs. 10 per day per child for 60 sessions/ quarter	200	10	240 sessions	4,80,000	4,80,000	No change

(vi)	Life educational skills printing kit including cost flex / games / scrolls	100 sets	1,000			1,00,000	1,00,000	No change
<i>B. Training Costs of PEs and Staff (One time for 15 days duration through NISD)</i>								
(i)	Honorarium to Trainers for ToT @ Rs. 1500 per session	4	1,500	15		90,000	00	The training of staffs/ PEs would be done by NISD
(ii)	Lunch, two Tea with Refreshment @ Rs.175 per day (20 PEs, 3 staff and Resource Person (5 extra Peers trained)	25	175	15		65,625	00	
(ii)	Stationery @ Rs. 150 per Training including	20	150			3,000	00	
(i)	Training Venue & AV equipment Hiring	1	2,500	15		37,500	00	
<i>C. Office Expenditure Cost</i>								
(i)	Up keeping of documentation	1	4,000	12		48,000	48,000	No change
(ii)	Project Site Office Rent Cost	1	10,000	12		1,20,000	1,20,000	No change
(ii)	Office Expenses	1	12,000	12		1,44,000	1,44,000	No change
<b>Grand Total (A+B+C)</b>						<b>24,08,125</b>	<b>22,12,000</b>	

\* The total cost of manpower should be fixed accordingly as per the cost norms of the scheme guidelines. The flexibility of 20% re-appropriation of expenditure may be allowed within overall financial allocation of component relating to remuneration/ honorarium.

**APPENDIX-III**

<b>NORMS FOR OUTREACH AND DROP IN CENTER (ODIC)</b>							
<b>S. No</b>	<b>Budget Head</b>	<b>Nos</b>	<b>Rate</b>	<b>Duration</b>	<b>Amount (Existing)</b>	<b>Amount (Revised)</b>	<b>Justification</b>
<i>A. One-time fixed set up cost</i>							
(i)	Furniture, chairs, almira, recreational equipment for Drop In Center		One-time Cost		1,00,000	00.00	Already the one time cost is set up is released
<i>B. Human Resource Costs</i>							
(i)	Honorarium to Center In-charge Cum Counsellor	1	20,000	12	2,40,000	2,40,000	No change
(ii)	Honorarium to Outreach Worker*	3	15,000	12	5,40,000	5,40,000	No change
(iii)	Honorarium for Part time Doctor	1	20,000	12	2,40,000	2,40,000	No change
<i>C. Training Costs of ORWs and Staff (One time for 15 days)</i>							

<i>duration through NISD)</i>								
(i)	Honorarium to Trainers for ToT @Rs. 1500 per session	4	1,500	15	90,000	00.00	The training of staffs/ PEs would be done by NISD	
(ii)	Lunch, two Tea with Refreshment @Rs.175 per day (20 PEs, 3 staff and Resource Person (5 extra Peers training)	25	175	15	65,625	00.00		
(iii)	Stationery @Rs. 150 per Training including	20	150		3,000	00.00		
(iv)	Training Venue & AV equipment hiring	1	2,500	15	37,500	00.00		
<i>D. Admin. and Operational Costs</i>								
(i)	Honorarium for Part Time Account & M & E Officer	1	5,000	12	60,000	60,000	No change	
(ii)	Drop in Center - Rent	1	15,000	12	1,80,000	1,80,000	No change	
(iii)	Medicine		6,000	12	72,000	72,000	No change	
(iv)	Communication & Transportation for Outreach Workers*	3	2,000	12	72,000	72,000	No change	
(v)	BCC/ IEC	1	5,000	12	60,000	60,000	No change	

	material printing cost						
(vi)	Office Expenses	1	12,000	12	1,44,000	1,44,000	No change
<b>Grand Total (B+C+D)</b>					<b>18,04,125</b>	<b>15,08,000</b>	

\*The total cost of manpower should be fixed accordingly as per the cost norms of the scheme guidelines. The flexibility of 20% re-appropriation of expenditure may be allowed within overall financial allocation of component relating to remuneration/honorarium.

### Appendix-IV

#### **Norms for Drugs De-Addiction Centre (DDAC)**

A. NON-RECURRING EXPENDITURE(Admissible during the setting-up of the DDAC and also after a period of five years subject to condition that they have been receiving grants continuously)

(Amount in Rupees)

15 beds, tables, 3 sets of linen, blankets, office furniture, almirah, equipments, computers, refrigerator etc.	3,25,000
Adhaar based Biometric Attendance System	20,000
<b>Total</b>	<b>3,45,000</b>

#### **B. RECURRING EXPENDITURE**

S.No.	Name of the Post	No. of Posts	Monthly Expenditure (in Rs.)	Yearly Expenditure (in Rs.)	Minimum Qualifications
a. Administrative:					
1.	Manager-cum-Incharge of DDAC *	1	40,000	4,80,000	Post Graduate with 2 years of administrative experience or Graduate with 5

					years of administrative experience in institutes/organizations preferably in the field of drugs. They should possess working knowledge of computers.
2.	Project coordinator(one for outdoor and other one for indoor activities)	2	25,000 x 2 = 50,000	6,00,000	Graduate with 3 years experience in institutes/organizations working in the field of drugs and possessing working knowledge of computers.
3.	Trainer cum Supervisor of peers and community mobilizers	2	15,000 x 2 = 30,000	3,60,000	12th Pass with two years experience in institutes/organizations working in the field of drugs.
4.	Outreach Worker and follow-up supervisors *	2	15,000 x 2 = 30,000	3,60,000	Should be literate; Ex-drug user with 1-2 years of sobriety,  Willing to work among vulnerable and drug using population and possessing good communication skills.

					Agrees to refrain from using, buying, or selling drugs; Ready to work for the prevention of harmful drug use and relapse
5.	Accountant (One Account cum Clerical Assistant and other one to be Account cum documentation Assistant)	2	12,000 x 2 = 24,000	2,88,000	Graduate in Commerce with knowledge of accounts and working knowledge of computers.
6.	Cook	1	10,000	1,20,000	
7.	Chowkidar	2	2 x 9,000 = 18,000	2,16,000	
8.	House keeping Staff	2	2 x 9,000 = 18,000	2,16,000	
b.	Medical:				
1.	(a) Doctor (Full time)	1	60,000 (Rural) 55,000 (Urban)	7,20,000 6,60,000	Doctors should essentially be qualified as MBBS and also hold a Training Certificate in Addiction Medicine from a recognized institute.
2.	Counsellor/ Social Worker/ Psychologist	2	2 x 17,500 = 35,000	4,20,000	Graduate in social sciences preferably in Social Work/ Psychology with 1-2 years'

					experience in the field and should have knowledge of English as well as one regional language. Preference shall be given to the person holding a Certificate of Training Course in de-addiction counselling from recognized institution.
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3	Yoga therapist/ Dance Teacher/ Music Teacher/ Art Teacher (part time)	1	5,000	60,000	Possessing experience of at least three years in the discipline
4	Nurse (full time)	2	15,000 x 2 = 30,000	3,60,000	A qualified nurse with GNM/B.Sc. nursing degree and should be willing to be trained by the agency, as decided by MSJ&E.
5	Ward Boys	2	13,000 x 2 = 26,000	3,12,000	Class 8th pass with experience of working in Hospitals/ Health Care Centres/ de-addiction centres.
TOTAL		19	3,76,000 (R)  3,71,000 (U)	45,12,000 (R)  44,52,000 (U)	

C. Recurring Expenditure (Other than Staff remuneration)
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S.No.	Item	Monthly Expenditure (Rs.)	Annual Expenditure (Rs.)
1.	Maintenance of building (building to be provided by district administration)	5,000	60,000
2.	Medicines	19,000	2,28,000
3.	Contingencies including office expenses (Stationery, water, electricity, postage, telephone, maintenance and repairing of bed, linen, Documentation & IEC material, printing, etc.)	20,000	2,40,000
4.	Transport/ Petrol and Maintenance of Vehicles.	15,000	1,80,000
5.	In house Kitchen expenditure @ Rs. 110 per day for 3 meals per day to 15 inmates	49,500	5,94,000
	<b>TOTAL</b>	<b>1,03,500</b>	<b>13,02,000</b>

## D. RECURRING EXPENDITURE

## a. Administrative:

(i)	Honorarium to Peer Educators (PE) 1 PE will take 1 session of 2 hours duration @ Rs. 150 per session over 60 sessions /Quarter	20	150	240 sessions	7,20,000
(ii)	Nutritional/ Refreshment support @ Rs.10 per day per child for 60 sessions/ quarter	200	10	240 sessions	4,80,000
(iii)	Life skills educational kit printing cost including flex material / games / Scrolls	50	Set 100 s 0		50,000
	<b>Total</b>				<b>12,50,000</b>

Grand Total

70,64,000(R)

	70,04,000 (U)
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\*The total cost of manpower should be fixed accordingly as per the cost norms of the scheme guidelines. The flexibility of 20% re-appropriation of expenditure may be allowed within overall financial allocation of component relating to remuneration/ honorarium.

Note: The training of the staffs would be carried out by MoSJ&E/ NISD.