

EMPLOYMENT NOTICE

The Ministry of Social Justice and Empowerment, Department of Social Justice & Empowerment proposes to fill up two(02) vacant posts of Staff Car Driver (Ordinary Grade) in Level -II in Pay Matrix of Rs. 19,900/- (As per 7th Pay Commission). Out of 02(Two) posts, one(01) post is reserved for OBC candidate and the one(01) post is unreserved.

2. The applicants desirous to apply for the post should have a Citizen of India, having age between 18-25 years (on the date of receipt of this application) and should have following qualification:

(a) ESSENTIAL:

- (i) Possession of a valid driving license for Motor Cars.
- (ii) Knowledge of Motor Mechanism (the candidate should be able to remove minor defects in vehicles)
- (iii) Experience of driving a motor car for at least three years.
- (iv) 10th Standard Pass.

(b) DESIREABLE:

Three years service as a Home Guard/Civil Defence Volunteer.

3. The Candidate who is the Citizen of India can apply. Eligible Candidate has to pass a Driving Test which is conducted by the Airport Authority of India, New Delhi. The fee, whatsoever may be charged by the Airport Authority of India, New Delhi for the driving test, will have to be borne by the applicant.

4. The upper age limit is relaxable by 03 years for OBC and upto 40 years in respect of Departmental candidate with three years continuous service in the Central Govt. subject to submission of requisite certificate*. No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved vacancies.

5. The crucial date for determining the upper age would be the last date for receipt of the application. The last date to receipt of the application is 45 days from the date of publication of advertisement in the Employment News i.e. **24th July, 2017.**

6. The eligible persons may send their duly filled in applications in the proforma as prescribed at Annexure along with the necessary documents (self attested by the candidates) to:

**The Under Secretary(Admn),
Department of Social Justice & Empowerment,
Room No.240-A,
Shastri Bhawan, New Delhi-110011.**

*Format of OBC Certificate as prescribed by the Government of India, to be produced by OBC applicant at the time of document verification.

FORM
(To be filled in the Capital letter)

Photograph

S No.	Details	
1	Name	
2	Father's Name	
3	Date of Birth	
4	Present Educational Qualification	
5	Residential Address with PIN number:	
6	Detail of valid Driving Licence and the date upto which it is valid	
7	Experience (if any), documentary proof to be attached	
8	Category (please attach documentary proof in case of reserved category)	
9	Contact Number	

Date:.....

Place:.....

Signature of the applicant

* Applicant should attach the documents in support of Date of Birth, Educational Qualifications, Copy of Driving Licence and Experience of Driving Motor Car for three years.