

P-63/5/2026-COORDINATION (CDN.)-Part(1)
Government of India
Ministry of Social Justice and Empowerment
(Coordination Section)

GPOA-3, Netaji Nagar, New Delhi-110023
Dated: 21th April, 2026

OFFICE MEMORANDUM

Subject: Revised Duty Order for the Chintan Shivir to be held from 24th to 26th April, 2026 at Chandigarh – reg.

In partial modification of this Department's Duty Order of even number dated 15/21.04.2026, the assignment of duties for the upcoming Chintan Shivir has been revised.

2. Further, the updated list of Coordinators, Rapporteurs, and Facilitators designated for the Thematic Meal Sessions and Breakout Sessions are enclosed herewith as an Annexure. All the Officers concerned are requested to kindly accomplish their responsibilities as mentioned below for the smooth functioning of the Chintan Shivir.

3. This issues with the approval of the competent Authority.



(Shailendra Kumar)

Joint Secretary

Email: shailendra@gov.in

To

1. All Concerned Officers

Copy for information to:

1. PPS to Secretary
2. PPS to JS(Coordination)

Annexure

Duty Order for Chintan Shivir to be held from 24th to 26th April, 2026

S. No.	Duty	Assigned Senior Officer (Sh./Ms./Mrs.)	Assigned Officer (Sh./Ms./Mrs.)	Assisting Team (Sh./Ms./Mrs.)	Responsibilities
1.	Overall Coordination / Stay arrangements /meeting venue/ Accommodation	Shailendra Kumar, JS(Cdn.)	Amresh Bahadur Pal, Director Rajeev Kumar, US (Cdn) Siddharth, SO(Cdn.)	Officials from NSFDC: Rajnish Banker, DGM (Team leader) Sushil Kumar, Manager Kanta Kumari, Manager Mahesh Chand, AM Rohtash Kumar, SA Deepika, DEO, Officer from SCA Pravesh Kumar, SA Sagar Prasad, DEO	All accommodation arrangements at all locations. Arrangement for Meeting Venue and all Thematic/Breakout sessions.
2.	Itinerary of the Delegates/ Control Room/ Distribution Stationary, Bag, Delegation kit etc.	Shailendra Kumar, JS (Cdn.)	Mahender Kumar, DS Rajeev Kumar, US (Cdn) Siddharth, SO(Cdn.) Ms. Eshwin	Officials from NSFDC: Ramesh Rao, CGM (Team leader) Mahesh Chand, AM Kanta Kumari, Manager Sushil Kumar, Manager Pravesh Kumar, SA Sagar Prasad, DEO	Identification, Distribution, Frisking, luggage tagging, check-in, escorting, advisory, welcome tilak/drink, id proof, , Room nos, all creatives / printing / branding Control room, Management.
3.	Transport arrangements	Gaurav Singh Rajawat, Dir Awdhesh Mehta, US	Gulshan Paharia, AGM (Team leader)	Mr David Hrangate, GM (Team leader) Pravesh Kumar, SA Deepak Kumar, SA Official from SCA	Overall arrangement of transportation for all delegates including Ministry's officials.
4.	VIP Co-ordination	Praveen Kumar Thind, JS;	Kumar Nityanand, DS	Mr Amit Bhatia, DGM (Team	Liaisoning with State administration,

S. No.	Duty	Assigned Senior Officer (Sh./Ms./Mrs.)	Assigned Officer (Sh./Ms./Mrs.)	Assisting Team (Sh./Ms./Mrs.)	Responsibilities
	for Ministers/Secretaries: Liaison/Esco rt officials and Airport/Co-ordination with the local authorities/ Protocol/Supporting Staff/		Awdhesh Mehta, US (Gen) Rajeev Kumar, US (Cdn) Siddharth, SO(Cdn.) Mr Amit Bhatia, DGM (Team leader)	leader) Mr Sushil Kumar, Manager Mr Deepak Kumar, SA Officials from SCA	Airport manager. Arrangement for placards, trolley, VIP lounge, Airport manager, VIP parking, Bouquet, entry passes.
5.	Stage Coordination including National Song and National Anthem	Yogita Swaroop, Sr. EA	Gaurav Singh Rajawat, Dir; Sudhanshu Kumar Pandey, DS; Kumar Nityanand, DS	Surya Pratap Singh, SO(DP) Nishant Pandey, SO(NOS) Ms. Anureeta, Legal Consultant	Dias Plan, Overall Stage Coordination and Compèring.
6.	Arrangement for Meals (Breakfast/Lunch/Dinner) including meals for Supporting staff and Drivers.	Kajal Singh, Dir. Subrata Halder, DS	M. S. Chhatwal, DGM (Team Leader)	Mr David Hrangate, GM (Team leader) Mr Navin Kumar, AM Rohtash Kumar, SA	Menu finalization, All food venues (delegates/VIP/supporting staff), numbers, schedule, control, breakaway venues, breakfast/Lunch for group.
7.	Cultural Programme	Monali P. Dhakate, JS	Ramesh Rao, CGM (Team leader)	Rajnish Banker, DGM (Team leader) Mahesh Chand, AM Smt Kanta Kumari, Manager	To oversee and provide necessary directions to the North Zone Cultural Centre (NZCC) team to ensure the seamless execution of the cultural programmes
8.	Yoga	Kajal Singh, Dir. Subrata Halder, DS	Awdhesh Kumar Mehta, US Rajnish Banker, DGM	Mr Gulshan Paharia, AGM Mr Amit Bhatia, DGM Sagar Prasad, DEO Deepika, DEO	To coordinate with the Yoga team and oversee all technical and logistical arrangements for the smooth execution of the session

S. No.	Duty	Assigned Senior Officer (Sh./Ms./Mrs.)	Assigned Officer (Sh./Ms./Mrs.)	Assisting Team (Sh./Ms./Mrs.)	Responsibilities
9.	Arrangements for Breakaway Sessions	Sh. Shailendra Kumar, JS	Kumar Nityanand, DS Rajeev Kumar, US (Cdn) Siddharth, SO(Cdn.) Ms. Eshwin	Ramesh Rao, CGM Rajnish Banker, DGM Mr Pravesh Kumar, SA Mr Deepak Kumar, SA	To ensure the necessary infrastructure and coordination for breakaway sessions are in place to support effective group deliberations and brainstorming
10.	Rehearsals	Ms. Pratima Gupta (DDG)	Amresh Bahadur Pal, Director Ramesh Rao, CGM Rajnish Banker, DGM Mahesh Chand, AM	Anureeta, Legal Consultant Sijo, SPO Neeta, Consultant Ishani, Consultant Anisha, Consultant, Priyambada, TSG	To oversee technical rehearsals and dry runs for all programmed activities, including Yoga and stage presentations, to address any logistical gaps in advance
11.	Décor/Standee/ Backdrop and Press/Publicity/Stalls	Sh. Narendra Vashista, DS (Media)	Sirazudin, PIB Mr Ramesh Rao, CGM Krishan Bhagat, GM, NSKFDC	Anisha, Consultant Mr Amar Ranjan, YP	Social Media, Photography, Videography, Press, Installation of Stalls and Management
12.	Compilation of RoD	Sh. Parveen Kumar Thind, JS	Ms. Kajal Singh, Dir; Sh. Mahesh Kumar Meena, Dir; Sh. Amresh Bahadur Pal, Dir; Sh. Mahender Kumar, DS; Sh. Gaurav Singh Rajawat, Dir; Sh. Sewak Paul, US;	Ms. Ishani, Consultant; Dr. Neeta Singh, Consultant; Sh. Aditya, PMU; Ms. Priyanka, YP; Ms. Sagrika, YP	To document the proceedings of the 'Manthan' and compile a comprehensive Record of Discussions (RoD) for the approval of the Competent Authority

GROUP-WISE ALLOCATION OF THEMES FOR BREAKOUT SESSIONS

S. No.	Group (States/UTs)	Theme	Schemes for Discussion	Coordinator (C)/ Facilitator (F)/ Rapporteur (R)
25.04.2026				
1	Group-I (7-8 States/UTs)	शिक्षा से समृद्धि (Shiksha se Samridhi): Strengthening Scholarship Delivery and Educational Access	Pre-Matric, Post-Matric, Top Class, Overseas Scholarships	C- JS (PKT) R - Dir (ABP) F – US, Sh. Shameem Alam/ AD, Ms Deepshika Yadav
2	Group-II (7-8 States/UTs)	नशामुक्त भारत (Nasha Mukta Bharat) : Strengthening De-addiction and Rehabilitation Ecosystems	NAPDDR and related initiatives	C - DDG (PG) R – Dir (GSR) F – US, Sh. Arun Kumar Karn, Dr. Sijo, SPO
3	Group-III (7-8 States/UTs)	श्रम की गरिमा (Shram ki Garima): Dignity in Labour (Transition from Manhole to Machine-Hole Ecosystem: Mission Zero Sanitation-Related Deaths)	NAMASTE, SRMS	C - Sr. E.A.(YS) R – MD, NSKFDC Sh. Prabhat K Singh F – GM, NSKFDC Sh. Krishna Bhagat
4	Group-IV (7-8 States/UTs)	गरिमामय वृद्धावस्था (Ageing with Dignity) : Ageing in place with Holistic approach and Infrastructure Support Systems in India	AVYAY (RVY)	C- JS (MPD) R- Dir. (Ms. Kajal Singh) F – Sh. Shubham Bhardwaj, US (Sr.C) and Ms. Sagrika, Legal Consultant
5	Group-V (7-8 States/UTs)	नन्हे कदम स्वावलंबन की ओर: Early Intervention	ADIP, Cross-disability Early Intervention Centers (EICs) for children with Disability	C- JS (Sh. Rajeev Kumar), DEPWD R- Dir (VS) F – US, Sh. Sultan Singh Meena

26.04.2026

1	Group-I States/UTs) (7-8	अंत्योदय से आत्मनिर्भरता (Antyodaya se Aatmanirbharata): Accelerating Socio- Economic Development through Area-Based Interventions	PM-AJAY, SAMRAS	C – AS (MK) and AS&FA R - JS (SK) & JS (PKT) and Dir. (ABP) F- US(Sewak Paul), Sh. Diwakar, Consultant and Ms. Eshwin, Consultant
2	Group-II States/UTs) (5-7	समावेशन, पहचान और एकीकरण (Samaveshan, Pehchan aur Ekikaran) Inclusion, Identity, and Integration)	SMILE (Transgender Persons & Beggary Components), SEED	C - Sr. E.A.(YS) R – Dir (GSR) and DS (Sh. Sudhanshu Kumar Pandey) F – Dr. Neeta, Consultant, Ms. Anureeta, Legal Consultant, Sh. Amit Kumar, SO
3	Group-III States/UTs) (7-8	आर्थिक सशक्तिकरण (Arthik Sashaktikaran) : Democratizing Credit Access (Expanding Access to Credit and Financial Empowerment)	VCF, VISHWAS, PM-SURAJ	C - MD (NBCFDC) R – US (Sh Sushant Shukla), EID F – Dr. Sijo, SPO and Ms. Ishani, Consultant
4	Group-VI States/UTs) (7-8	सुगम्यता से समावेश: Accessibility	Sugamya Abhiyan Bharat	C- AS (Ms Manmeet Nanda), DEPWD R- Dir (PA) F – US, Sh. Manish Kumar Mishra
5	Group-V States/UTs) (7-8	पहचान से सम्मान Certification for PwDs	Unique ID for Persons with Disability UDID Card	C- JS (Sh Rajeev Sharma), DEPWD R- Dir (VS) F – US, Sh. Sultan Singh Meena

GROUPS FOR THEMATIC MEALS

Thematic breakfast and lunch sessions shall be conducted as structured discussion platforms with designated seating arrangements comprising 12 tables, with 10-15 members at each table to ensure diverse interactions and exchange of perspectives

S.No	Coordinator	Rapporteur	Facilitator
1.	Ms. Mona Khandar, AS	Sh. Gaurav Singh Rajawat, Dir	Sh. Aditya, PMU
2.	Ms. Debolina Thakur, AS&FA	Sh. Subrata Halder, DS	Ms. Ishani, Consultant
3.	Ms. Yogita Swaroop, Sr. E.A.	Sh. Mahesh Kumar Meena, Dir	Sh. Krishna Bhardwaj, NSKFDC
4.	Ms. Monali P. Dhakate, JS	Ms. Kajal Singh, Dir	Sh. Shubham Bhardwaj, US
5.	Ms. Pratima Gupta, DDG	Sh. Arun Kumar Karn, US	Sh. Sijo, Consultant
6.	Sh. P.K. Thind, JS	Sh. Amresh Bahadur Pal, Dir	Ms. Soujanya, PMU
7.	Shri Rajeev Sharma, JS	Sh. Vineet Singhal, Dir	Sh. Sultan Singh Meena, US
8.	Smt. Sumita Singh, JS	Sh. Ashish Thakare, Dir	Sh. Manish Kumar Mishra, US
9.	Ms. Richa Shankar, DDG	Sh. Jasbir Singh, DS	Sh. Ram Charan Meena, US
10.	Sh. Prabhat Singh, MD, NSKFDC	Sh. Sudhanshu Kumar Pandey, DS	Sh. Diwakar Kumar, Consultant
11.	Sh. Prabhat Tyagi, CMD, NSFDC	Sh. Sushant Shukla, US	Dr. Neeta Singh, Consultant
12.	Sh. Abhijit Roy, Sr. CA	Sh. Kumar Nityanand, DS	Ms. Sagrika, Consultant
