

**F. No. NCSC-Adm.02/2/2024-ADMIN (85275)**  
**Government of India**  
**National Commission for Scheduled Castes**  
(A Constitutional body set up under Article 338 of the Constitution of India)

5<sup>th</sup> & 7<sup>th</sup> Floor, Lok Nayak Bhawan  
Khan Market, New Delhi.  
Dated: **29.05.2024**

To,

All Ministries/ Departments of Govt. of India  
Chief Secretary of all States/UTs

**Subject:** Filling up of the vacant posts in the National Commission for Scheduled Castes-reg.

Sir/Madam,

The undersigned is directed to invite applications for filling up the following posts on deputation basis (including short-term contract) in the National Commission for Scheduled Castes as per details below: -

Sl No	Name of post	No of post	Classification	Scale of pay	Tentative places of posting
1	Director	04	General Central Service Group 'A' Gazetted Non-Ministerial	Level-12 in the pay matrix (Rs. 78800-209200/-)	Bangalore, Chandigarh, Chennai, Kolkata, Patna, Lucknow, Hyderabad and Pune
2	Law Officer	01	General Central Service Group 'A' Gazetted Non-Ministerial	Level-11 in the pay matrix (Rs. 67700-208700/-)	New Delhi
3	Assistant Director	04	General Central Service Group 'A' Gazetted Non-Ministerial	Level-10 in the pay matrix (Rs. 56100-177500)	Agartala, Ahmedabad, Bangalore, Chandigarh, Chennai, Guwahati,



					Kolkata, Lucknow, Pune and Trivandrum.
4	Research Officer	01	General Central Service Group 'B' Gazetted Non-Ministerial	Level-8 in the pay matrix (Rs. 47600- 151100/-)	Agartala, Ahmedabad, Bangalore, Chandigarh, Chennai, Guwahati, Kolkata, Lucknow, Pune and Trivandrum.
5	Senior Investigator	03	General Central Service Group 'B' Non- Gazetted Non- Ministerial	Level-7 in the pay matrix (Rs. 44900- 142400/-)	Agartala, Ahmedabad, Bangalore, Chandigarh, Chennai, Guwahati, Kolkata, Lucknow, Pune and Trivandrum.
6	Accountant	01	General Central Service Group 'B' Non- Gazetted Non- Ministerial	Level-6 in pay matrix (Rs. 35400- 112400/-)	New Delhi

2. The eligibility and other requirements are given in Annexure-I. The terms and conditions of the deputation would be the same as prescribed by the Department of Personnel & Training vide their O.M. No. 6/8/2009--Estt. (Pay I) dated 17.06.2010 as amended from time to time.

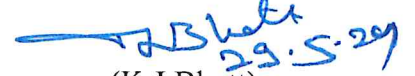
3. Applications should be sent through proper channel in the prescribed Proforma (Annexure-II). While forwarding the applications, concerned Ministries/Department should send the up-to-date APARs of last five years and Vigilance clearance certificate of the applicant. It may also be ensured that no major/ minor penalty has been imposed on the concerned officer and the particulars furnished by the applicant are correct and that no disciplinary/ vigilance case is either pending or contemplated against the applicant.

4. It is requested that vacancy may be given wide publicity and the particulars of eligible officers who are fulfilling the eligibility criteria and who are willing to be considered for deputation and also possessing requisite experience and whose services can be spared by the parent Department may kindly be forwarded to this office within 60 days from date of publication of the advertisement in Employment News. Applications received after the last date or without the APARs or otherwise found incomplete or not received



through proper channel will not be considered. No applicant will be permitted to withdraw his/her name after selection. This advertisement and other details/ annexures are also available on the website of the NCSC i.e. <https://ncsc.nic.in>)

Yours faithfully,

  
(K J Bhatt)

Under Secretary to the Govt. of India

Copy to,

1. DoP& T for uploading in the website of the DoP&T.
2. IT Section, NCSC for uploading in the website of the Commission.

Copy for information to:

1. PS to Hon'ble Chairman/Member(LKK)/Member(VR)
2. PPS to Secretary, NCSC.

## Annexure-I

Eligibility conditions, Educational Qualification, Experience etc. for filling up of the post on Deputation Basis.

### **1. Director:**

Officers under the Central Government or State Governments or Union Territory Administrations or Universities or recognized Research Institutions or Public Sector Undertakings or autonomous, semi-Government or statutory organizations: -

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the posts in level 11 in pay matrix (Rs. 67,700-2,08,700/-) in the parent cadre or department; and
- (b) possessing the educational qualifications and experience as detailed below-
  - (i) Master's Degree of a recognized University or Institution in Social Work or Sociology or Economics or Anthropology or Social Anthropology or Applied Anthropology or Statistics or Psychology or Geography or Mathematics (with statistics).
  - (ii) Eight years experience of conducting survey or research in the field of social welfare including analysis of data and preparation of the reports.

**Note-1:** The departmental officers in the feeder category who are in direct line of promotion are not eligible for consideration for appointment on deputation.

**Note-2:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.

**Note-3:** The maximum age-limit for appointment by deputation is not exceeding fifty-six years as on the closing date of receipt of applications.

### **2. Law Officer**

Officers under the Central or State Governments or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations: -

- (a) (i) holding analogous post on regular basis in the parent cadre or department; Or  
(ii) with five years service in the grade rendered after appointment thereto on regular basis in level 10 in pay matrix (Rs. 56100-177500/-) (Pay Band-3 in the Scale of Pay of Rs. 15600-39100 with Grade Pay of Rs. 5400 (pre-revised)) or equivalent in the parent cadre or department; Or  
(iii) With six years service in the grade rendered after appointment thereto on a regular basis in level 8 in pay matrix Rs.47,600-1,51,100/- (Pay Band-2 in the Scale of Pay of





Rs. 9300-34800 with Grade Pay of Rs. 4800(pre-revised)) or equivalent in the parent cadre or department: and

(b) possessing the educational qualifications and experience as detailed below-

Master's degree in law of a recognised University or Institute and possessing five years' teaching and/ or research experience in law; Or

Bachelor's degree in law of a recognised University or Institute and possessing seven years' teaching and/ or research experience in law; Or

Should have been a member of State Judicial Service for seven years; Or

Should be a qualified legal practitioner i.e. Advocate (within the meaning of Advocates Act, 1961), who has practiced as such for seven years.

**Note 1:** In computing the period during which a person has held an office in the State Judicial Service, there shall be included any period during which he has held any other legal posts or any period during which he has been a legal practitioner.

**Note 2:** In computing the period during which a person has been qualified legal practitioner there shall be included any period during which he has held any office in the State Judicial Service or has held a legal post in the department of the State or Central Government, Union Territory, Government Research Institute or other research institute of recognised Universities.

**Note 3:** Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in case of candidates otherwise well qualified.

**Note 4:** The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them

#### **Absorption:**

Only officers of the Central Government of State Government and Union Territories shall be eligible for consideration for appointment on absorption basis.

#### **Re-employment for armed Forces Personnel:**

The armed forces Personnel of the rank of Caption or equivalent due to retire or who are to be transferred to reserve within a period of one year and having requisite qualifications and experience shall also be considered while selecting persons for appointment on deputation (including short-term contract). Such persons shall be given deputation terms up to the date in which they are due to release from the Armed Forces and



thereafter they may be continued on re-employment (Re-employment up to the age of superannuation with reference to civil post).

**Note 1:** Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

**Note 2:** For the purposes of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or pay Scale, and where this benefit will extend only for the post(s) for which that Grade Pay or pay Scale is the normal replacement grade without any upgradation.

### **3. Assistant Director:**

Officers under the Central Government or State Governments or Union Territory Administrations or Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous, Semi-Government or Statutory organizations: -

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with two years' service in the grade rendered after appointment thereto on regular basis in the posts in level 8 in pay matrix Rs.47,600-1,51,100/- in the parent cadre or department; and,
- (b) possessing the educational qualifications and experience as detailed below-
  - (i) Master's Degree of a recognized University or Institution in Social Work or Sociology or Economics or Anthropology or Social Anthropology or Applied Anthropology or Statistics or Psychology or Geography or Mathematics (with statistics).
  - (ii) Three years experience of conducting survey or research in the field of social welfare including analysis of data and preparation of the reports.

**Note-1:** The departmental officers in the feeder category who are in direct line of promotion are not eligible for consideration for appointment on deputation.

**Note-2:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.



**Note-3:** The maximum age-limit for appointment by deputation is not exceeding fifty-six years as on the closing date of receipt of applications.

#### **4. Research Officer**

Officers under the Central Government or State Governments or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations: -

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with two years service in the grade rendered after appointment thereto on regular basis in the posts in level 7 in pay matrix (Rs. 44900-142400/-) in the parent cadre or department; and
- (b) possessing the educational qualifications and experience as detailed below-
  - (i) Master's Degree of a recognized University or Institution in Social Work or Sociology or Economics or Anthropology or Social Anthropology or Applied Anthropology or Statistics or Psychology or Geography or Mathematics (with statistics).
  - (ii) Two years experience of conducting survey or research in the field of social welfare including analysis of data and preparation of the reports.

**Note-1:** The departmental officers in the feeder category who are in direct line of promotion are not eligible for consideration for appointment on deputation.

**Note-2:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

**Note-3:** The maximum age-limit for appointment by deputation is not exceeding fifty-six years as on the closing date of receipt of applications.

#### **5. Senior Investigator**

Officers under the Central Government or State Governments or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations: -

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the posts in level 6 in pay matrix (Rs. 35400-112400/-) in the parent cadre or department; and
- (b) possessing the educational qualifications and experience as detailed below-
  - (i) Master's Degree of a recognized University or Institution in Social Work or Sociology or Economics or Anthropology or Social Anthropology or Applied Anthropology or Statistics or Psychology or Geography or Mathematics (with statistics).



- (ii) One year experience of conducting survey or research in the field of social welfare including analysis of data and preparation of the reports.

**Note-1:** The departmental officers in the feeder category who are in direct line of promotion are not eligible for consideration for appointment on deputation.

**Note-2:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

**Note-3:** The maximum age-limit for appointment by deputation is not exceeding fifty-six years as on the closing date of receipt of applications.

## 6. Accountant

Officers under the Central Government or State Governments or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations: -

(a) (i) Senior Secretariat Assistants of the Central Secretariat Clerical Service with eight years regular service in the grade and who have undergone training in Cash and Accounts work in the Institute of Secretariat Training and Management or equivalent and possessing two years' experience of cash, accounts and budget work;

(ii) officers under the Central Government or State Government or Union Territories or recognized research institutions or universities or public sector undertakings or statutory or autonomous organisations:

(I) (A) holding analogous posts on regular basis in the parent cadre or department; or

(B) with six years regular service in the grade rendered after appointment thereto on a regular basis in the posts of level 5 in the pay matrix Rs 29200-92300/- in the parent cadre or department; or

(C) with eight years regular service in the grade rendered after appointment thereto on a regular basis in the posts of level 4 in the pay matrix Rs.25500-81100/- in the parent cadre or department; and

(II) who have undergone training in cash and accounts work in the Institute of Secretariat Training and Management or equivalent and possessing two years' experience of cash, accounts and budget work.

**Note-1:** Period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

**Note-2:** The maximum age-limit for appointment by deputation is not exceeding fifty-six years as on the closing date of receipt of applications.



## VACANCY CIRCULAR

Subject: Filling up the various posts on deputation (including short term contract) basis in National Commission for Scheduled Castes.

National Commission for Scheduled Castes (NCSC), Government of India, New Delhi invites applications for filling up the **04 posts of Director, 01 post of Law Officer, 04 posts of Assistant Director, 01 posts of Research Officer, 03 post of Senior Investigator and 01 post of Accountant on deputation basis (including short-term contract).**

2. The details regarding eligibility criteria, instructions for filling & submission of application forms etc. are available in the website of National Commission for Scheduled Castes i.e. <https://ncsc.nic.in> . Last date for submission of Application will be 60 days from the date of publication of the vacancy in Employment News.

  
29.5.24

(K J Bhatt)

Under Secretary to Govt. of India  
के. जे. भट्ट / K. J. BHATT  
अवर सचिव / Under Secretary  
राष्ट्रीय अनुसूचित जाति आयोग  
National Commission for Scheduled Castes



F. No. NCSC-Adm.02/2/2024-ADMIN (85275)

Government of India

National Commission for Scheduled Castes

(A Constitutional body set up under Article 338 of the Constitution of India)

5<sup>th</sup> Floor, Loknayak Bhawan,  
Khan Market, New Delhi  
Dated 29.05.2024

To,

Joint Director,  
DAVP, Bureau of Outreach and Communication,  
Soochna Bhawan, Phase-V, CGO Complex,  
Lodhi Road, New Delhi-110003  
Email: [cwdavp4@gmail.com](mailto:cwdavp4@gmail.com) & [cwebc2@gmail.com](mailto:cwebc2@gmail.com)

**Sub: Publication of Advertisement in Employment News for filling up the various posts by deputation basis (including short term contract) in National Commission for Scheduled Castes (NCSC). [Account No. 38125]**

Sir,

It is requested that the enclosed Advertisement inviting applications for filling up 04 posts of Director, 01 post of Law Officer, 04 posts of Assistant Director, 01 posts of Research Officer, 03 post of Senior Investigator and 01 post of Accountant on deputation basis (including short-term contract) in National Commission for Scheduled Castes (NCSC) may please be published in Employment News (Hindi and English language).

2. Charges towards publication of this advertisement may please be debited form the Advance payment of Rs. 10,00,000/- (Rupee Ten Lakhs Only) already made by NCSC under intimation of the Commission. The amount has already been credited in account of DAVP vide UTR No. 151679278.

Encl:- As above

Yours faithfully



(K J Bhatt)

Under Secretary to Govt. of India

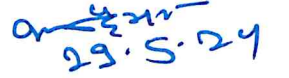
के. जे. भट्ट / K. J. BHATT  
अवर सचिव / Under Secretary  
राष्ट्रीय अनुसूचित जाति आयोग  
National Commission for Scheduled Castes  
नई दिल्ली

## रिक्ति परिपत्र

विषय: राष्ट्रीय अनुसूचित जाति आयोग में प्रतिनियुक्ति (अल्पकालिक अनुबंध सहित) के आधार पर विभिन्न पदों को भरना।

राष्ट्रीय अनुसूचित जाति आयोग (एनसीएससी), भारत सरकार, नई दिल्ली निदेशक के 04 पद, विधि अधिकारी का 01 पद, सहायक निदेशक के 04 पद, अनुसंधान अधिकारी का 01 पद, वरिष्ठ अन्वेषक के 03 पद और लेखाकार के 01 पद को प्रतिनियुक्ति के आधार पर (अल्पकालिक अनुबंध सहित) भरने के लिए आवेदन आमंत्रित करता है।

2. उक्त पदों के लिए आवेदन पत्र भरने और जमा करने के बारे में पात्रता मानदंड और निर्देश आदि से संबंधित विवरण राष्ट्रीय अनुसूचित जाति आयोग की वेबसाइट यानी <https://ncsc.nic.in> पर उपलब्ध है। आवेदन जमा करने की अंतिम तिथि रोजगार समाचार में रिक्ति के प्रकाशन की तारीख से 60 दिन होगी।

  
29.5.24

(के.जे. भट्ट)

भारत सरकार के अवर सचिव

के. जे. भट्ट / K. J. BHATT  
अवर सचिव / Under Secretary  
राष्ट्रीय अनुसूचित जाति आयोग  
National Commission for Scheduled Caste  
नई दिल्ली