

EO: 35715
Dr. Ambedkar National Memorial (DANM)
Ministry of Social Justice and Empowerment
Government of India

Dated: 29.05.2025

Engagement of Supervisor/Consultant on Contract Basis – Notification

Dr. Ambedkar National Memorial (DANM), under the Ministry of Social Justice and Empowerment, Government of India, invites applications from eligible candidates for the engagement of **one (01) Supervisor/Consultant** on a **contractual basis**. The selected candidate will support administrative operations, visitor and crowd management, security monitoring, and conservation-related oversight at the museum.

Position Details:

- **Position:** Supervisor/Consultant
- **Number of Posts:** One (01)
- **Place of Posting:** Dr. Ambedkar National Memorial (DANM), New Delhi
- **Remuneration:** ₹40,000/- per month (Consolidated)
- **Age limit:** for Supervisor/Consultant must be below 56 years as on the date of advertisement published on the National Newspaper
- **Mode of Engagement:** Contractual, through a walk-in interview

Eligibility Criteria:

- **Educational Qualification:** Bachelor's Degree in Conservation / Museum Studies / History preferred **OR** 10th Pass with a minimum of 10 years of government service.
- **Preference:** Ex-Army personnel or officials from Defence/Paramilitary Forces.
- **Desirable Experience:** Experience in museum administration, visitor handling, crowd control, VIP coordination, security/CCTV management, and conservation.

Duties and Responsibilities:

- Supervise day-to-day operations of the museum.
- Manage visitor movement and ensure crowd control during high-profile visits.
- Monitor security and CCTV systems.
- Ensure upkeep and conservation of museum infrastructure and exhibits.
- Coordinate with staff and report to the Director/Officer-in-Charge, DANM.
- Shall perform all other assignments/duties given by the Director DANM

Terms and Conditions of Engagement:

1. **Nature of Engagement:** Purely temporary and contractual with no claim for regularization.

2. **Contract Duration:** One year, extendable based on performance and requirement, with approval of the Competent Authority.
3. **Remuneration:** Consolidated amount of ₹ 40,000- per month; non-negotiable.
4. **Allowances:** No DA, HRA, transport, phone, medical, or housing benefits shall be admissible.
5. **Income Tax:** Income Tax shall be deducted at source along with any other relevant Taxes or cess etc. as applicable at the time of payment of Consultancy Fees
6. **TA/DA:** Not payable for appearing in the interview or joining the post.
7. **Working Hours:** As per regular institutional norms of DANM; strict adherence required.
8. **Holidays and Weekends:** No extra pay for duty on holidays/weekends; compensatory leave at discretion of Competent Authority.
9. **Leave Entitlement:** The engaged professional shall be entitled to 8 leaves annually. Leave beyond this limit shall be without pay, unless otherwise approved by the Competent Authority.
10. **Conduct and Confidentiality:** High standards of integrity and confidentiality to be maintained; violations may result in termination.
11. **Termination of Services:** Can be terminated at any time without assigning reason, with prior approval of Competent Authority. Absence exceeding 08 consecutive days without intimation shall result in automatic termination.
12. **Legal Status:** This engagement does not confer any right to future regular employment under the Government of India.
13. **Dispute Resolution:** All disputes shall fall under the jurisdiction of the courts in Delhi/New Delhi.
14. All eligible candidates are requested to bring 2 Sets of Photo Copy of all the self- attested supporting documents i.e. Application Form (attached), Identity Proof, 2 passport size photos, Updated CV and documents related to Education Qualifications and Work Experiences etc. on the day of walk-in-interview on 17th June, 2025 at Dr. Ambedkar International Centre. (DAIC), 15, Janpath, New Delhi — 110001.
15. **Important Note:** Canvassing in any form will lead to disqualification.

Mode of Selection:

- The selection shall be made through a **Walk-in Interview**.
- **Date & Time of the interview:** 17th June 2025 (Reporting Time at DAIC 09:30 am to 11:00 am)
- **Venue:** Dr. Ambedkar International Centre, 15, Janpath , New Delhi – 110001.
- **Note:** In case of *force majeure* circumstances such as natural calamities, emergencies, or any unforeseen administrative exigencies, the scheduled walk-in interview may be postponed or rescheduled at the discretion of the Competent Authority. Any such change will be duly notified on the official website or through appropriate communication channels.


Akash Patil
Director, DAIC/DANM

आकाश पाटील / Akash Patil
निदेशक / Director
डॉ. अम्बेडकर अंतर्राष्ट्रीय केन्द्र
Dr. Ambedkar International Centre
सामाजिक न्याय और अधिकारिता मंत्रालय
Ministry of Social Justice & Empowerment
भारत सरकार, नई दिल्ली
Government of India, New Delhi

APPLICATION PROFORMA FOR SUPERVISOR/CONSULTANT ON CONTRACT BASIS

1. Name and Address (In Block Letter)

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2. Applied for the post of

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3. Date of Birth (in Christian era).

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4. Educational Qualifications (a) (b) (c).....

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5. Whether belongs to SC/ST/OBC/EWS/PwD

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6. Mobile Number

7. E-mail id.....

8. Education / Experience possessed (**Attach Duly self-attested documents / certificates / updated CV etc. in support of your claims**):-

Education Qualifications / Experience Required (as per advertisement)

Educational Qualifications:-

(a)

(b)

(c)

Experience:-

(a)

(b)

(c)

9. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

OFFICE/ INSTITUTE/ ORGANIZATION	POST HELD & SERVICE/ CADRE TO WHICH BELONGS/ YOUNG PROFESSIONALS TO GIVE THEIR EQUIVALENT DETAILS	FROM	TO	PAY IN THE PAY BAND & CLASSIFICATION OF POST/CTC DRAWN BY YOUNG PROFESSIONALS PER ANNUM	NATUR E OF DUTIE S
(1)	(2)	(3)	(4)	(5)	(6)

10. Nature of Present employment (Ad-hoc / Regular/ Contractual / Temporary basis)

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11. Any Additional Qualification/ Experience/ Skills candidates wants to highlight

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(Add additional sheet if space not sufficient)

12. I (Name)..... S/o, D/o (Father's Name)
 Aadhar Number (to be
 submitted along with application duly self-attested).

It is certify that above information is / are best of my knowledge, in case of
 furnishing of incorrect information and suppression of facts legal action may be
 taken against me and my candidature to be cancelled.

(Signature of Candidate)

Name: _____

Date: _____