



सत्यमेव जयते
Government Of India

No.12/28/2021-DP-II (EO 40896)

Government of India
Ministry of Social Justice & Empowerment
Department of Social Justice & Empowerment
(Drugs Prevention Division)

Shastri Bhavan, New Delhi-110001

Dated: 19.06.2023

Subject: - Inviting Expression of Interest-cum-proposal from the eligible organizations for setting up of District De-Addiction Centres under the scheme of National Action Plan for Drug Demand Reduction (NAPDDR).

Department of Social Justice and Empowerment invites Expression of Interest-cum-proposal from the eligible organizations for setting up of District De-Addiction Centres under the scheme of National Action Plan for Drug Demand Reduction (NAPDDR) for **381 GAP Districts** of the country (as per list attached at **Annexure – I**).

2. Eligible NGOs may apply for setting up of DDAC provided that they have **rent free accommodation for setting up of DDAC as per the standards of guideline of the NAPDDR scheme**. However, rent free accommodation will be provided by concerned District Administration in the 12 districts out of these **381 GAP** districts, the space details received from concerned district administrations of these 12 districts are attached at **Annexure -II**.

3. **Setting up and running of District De-Addiction Centres (DDACs) will be done as per the following guidelines-**

1. There will be a District De-Addiction Centre (DDAC) preferably in each district headquarter or suitably accessible place where rent free

accommodation is provided by the district administration. These DDACs would provide comprehensive facilities hitherto being provided by IRCA, ODIC & CPLI together. If the district administration of identified district is not able to provide suitable rent free accommodation, then the application will be called from the eligible VOs/ NGOs, who will provide rent free accommodation for setting up of DDAC in that district.

- II. The functioning of DDAC will be monitored by the Committee headed by the District Magistrate, which has been formed under Nasha Mukh Bharat Abhiyaan (NMBA). Additionally, retired eminent personalities of the Districts, activists, Vice-Chancellor/ Head of Department (HoD)/ Principal, researcher, scholars and so on may be co-opted by Chairman as the members of the Committee. This committee would only monitor policy related issues. Day to day and other activities relating to implementation would be the responsibility of the concerned organization/NGO approved for setting up of the DDAC.
- III. The Meeting of DDAC is to be held at least once in 6 months, where it will approve the expenditure incurred by DDAC on various activities permissible under NAPDDR. The Committee will also review the functioning and assess the performance of the DDAC in terms of the effectiveness of deliverables and make further suggestions to the management of DDAC.
- IV. A separate (dedicated) account will be opened for keeping funds of DDAC in the name of NGO/Organization. The account will be registered on PFMS and implemented through EAT Module.
- V. For setting up of DDACs, preference would be given to those Districts, which do not have any facility of IRCA, CPLI, or ODIC. For this, the organization willing to work in the field of **DRUGS DE-ADDICTION TREATMENT** will be eligible for applying for DDAC. The priority for selection of DDAC would be:
 - a. The DDAC proposed to be run by the District administration itself.
 - b. Rent free accommodation in the district headquarter provided by the concerned DC/DM & further willingness from interested NGO is sought.
 - c. Where no proposal for rent-free accommodation is received from concerned DC/DM, interested NGO may directly apply for DDAC provided **they do not seek any rent for same and only building maintenance will be given.**

VI. The details of Minimum standards like physical space and necessary amenities to be provided by District administration or NGOs are as under:

(a) The centre should be easily accessible and connected through public transport.

(b) The total built-in area of the DDAC should be at least 3000 sq.ft. in case of metros and **4000 sq.ft.** in case of small towns and villages to house 15 patients and 4000 sq.ft. in case of metros and 5000 sq.ft. in case of small towns and villages to house 30 patients. This includes an area of about 2000 sq. ft. for Treatment cum Rehabilitation centre, an area of about 700 sq. ft. for Drop-In Centre facilities and an area of about 300 sq. ft. for CPLI Centre facilities.

(c) The centre should be properly ventilated, well-lit and maintained in a clean manner. Water to be made available.

(d) Basic safety of the patients to be ensured.

(e) Facilities at the centre -

- Waiting space with seating arrangements for a minimum 5 persons
- Cubicles / rooms for consultation for physical examination
- Facilities to store drugs, linen, and records of patients
- Facilities with privacy for providing individual counselling, group therapy, re-educative sessions, family classes. They should be airy with comfortable seating with floor mats / chairs. Blackboard, chalk and other material to be provided.
- Availability of recreational facilities.
- Separate Drop In Facility centre with recreation room, counselling room and medical room.
- Project room for CPLI activities including consultation room for interviewing

VII. Standards set in the above para of the guidelines may change from time to time as and when necessary with the approval of competent authority and the stakeholders / NGOs/ VOs would be intimated of same as and when such changes happen.



4. **The interested and eligible NGOs / organizations can apply through e-Anudaan (<https://grants-msje.gov.in/ngo-login>) portal of the Ministry.** The Project Selection Committee in the Ministry will select the eligible NGO(s) for establishing and running of the DDAC and recommend the release of funds in two installments. However, the organization shall be eligible for receiving GIA under the scheme from the date of approval of the competent authority.

5. **ELIGIBLE ORGANIZATION:** Organizations which are already running MoSJE supported **IRCA** or State Government supported **De-addiction Centre / Government Hospital** or any private run **De-Addiction centre** are eligible for applying for DDAC. **Organization can apply only for that State/UT in which they are already running IRCA / De-addiction Centre from the last 2 years or more from the date of call for the proposal.** Condition may be relaxed for any Government run Hospitals, which are non profitable in nature.

6. Start-up consists of young persons/ professionals, who have graduated from top social institutes of India or abroad are also eligible to apply. However, they must have experience of 2 years in the field of **Drug De-addiction TREATMENT.**

7. **Role and Responsibility of DDACs:**

The main focus of the DDAC is early prevention, education, demand reduction, identification, treatment and rehabilitation services of vulnerable individuals or individuals affected by substance use disorders.

8. **DDAC would:**

- a. Conduct primary prevention activities through awareness programs among the vulnerable and affected community
- b. Engage in risk mitigation of substance use among children/ adolescent/youth by:
 - Preventing substance use
 - Delaying initiation of substance use
- c. Identify and train selected peer educators in the community

- d. Implement early prevention education through life skill training led by trained peer educators
- e. Provide awareness about referral and linkage to counseling, treatment and rehabilitation services for substance dependent adolescents identified in the community
- f. Identifying adolescents and other individuals subjected to substance use and facilitating their referral/ admission into Rehabilitation Centers/ Drop In Centres.
- g. Provide a whole range of services which includes treatment, after care and rehabilitation including skill development for Whole Person Recovery (WPR) of dependents;
- h. Undertake drug demand reduction efforts to address all forms of illicit use of any substances and ensure overall well being of humankind;
- i. Alleviate the consequences of substance dependence amongst individuals, family and society at large

9. **The last date of submission of proposal is 19.07.2023.**

10. **The budget details of DDAC is attached as Annexure - III.**

Encls.: As above.



(Rajeev Kumar)

Under Secretary to Govt. of India

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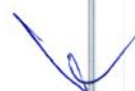
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Ministry of Social Justice and Empowerment
भारत सरकार, नई दिल्ली
Government of India, New Delhi

NOTE :

1. The Ministry is considering ONE NGO – ONE DISTRICT policy in selection of NGO / Organization for DDAC project. The organization which has been already selected for DDAC project in any other district of the country, such Organization may NOT apply for any other district, as their application shall not be considered for selection for any other GAP districts.

II. ANY PHYSICAL DDAC APPLICATION (HARD COPY) SHALL NOT BE CONSIDERED. THE ORGANIZATIONS MUST APPLY ONLY ONLINE AT THE E-ANUDDAN PORTAL OF THE MINISTRY.



List of 381 GAP Districts :

S.No	State	District
1	Andaman Nicobar(3)	Nicobar
2		North Middle Andaman
3		South Andaman
4	Andhra Pradesh (11)	Alluri Sitarama Raju
5		Ananthapuramu
6		Annamaya
7		Guntur
8		Krishna
9		Konaseema
10		Kurnool
11		Manyam
12		Nandyal
13		Palnadu
14		Srikakulam
15	Arunachal Pradesh(24)	Anjaw
16		Siang (Central Siang)
17		Changlang
18		Dibang Valley
19		East Kameng
20		East Siang
21		Kamle
22		Kra Daadi
23		Kurung Kumey
24		Lepa Rada
25		Lohit
26		Longding
27		Lower Dibang Valley
28		Lower Siang
29		Lower Subansiri
30		Namsai
31	Pakke Kessang	

32		Shi Yomi
33		Tawang
34		Tirap
35		Upper Siang
36		Upper Subansiri
37		West Kameng
38		West Siang
39	Assam(09)	Bajali
40		Bongaigaon
41		Darrang
42		Jorhat
43		Karbi Anglong
44		Nalbari
45		Sivasagar
46		Tinsukia
47		West Karbi Anglong
48	Bihar(27)	Araria
49		Arwal
50		Aurangabad
51		Begusarai
52		Bhojpur
53		Buxar
54		East Champaran
55		Gaya
56		Gopalganj
57		Jamui
58		Jehanabad
59		Katihar
60		Khagaria
61		Kishanganj
62		Lakhisarai
63		Madhepura
64		Munger
65		Muzaffarpur
66		Nalanda
67		Nawada
68		Purnia
69		Saharsa
70		Saran
71		Sheohar

72		Sitamarhi
73		Siwan
74		Supaul
75	Chhattisgarh (27)	Baloda Bazar
76		Balrampur
77		Bastar
78		Bemetara
79		Bijapur
80		Dantewada
81		Dhamtari
82		Gariaband
83		Gaurela Pendra Marwahi
84		Janjgir Champa
85		Jashpur
86		Kabirdham
87		Kanker
88		Kondagaon
89		Korba
90		Koriya
91		Mahasamund
92		Manendragarh-Chirmiri-Bharatpu
93		Mohla-Manpur- Ambagarh
94		Mungeli
95		Narayanpur
96		Raigarh
97		Sakti
98		Sarangarh Bilaigarh
99		Sukma
100		Surajpur
101		Surguja
102	Dadra and Nagar Haveli and Daman and Diu (1)	Daman
103	Goa(2)	North Goa
104		South Goa
105	Gujarat(25)	Amreli
106		Anand
107		Aravalli
108		Bharuch
109		Bhavnagar
110		Botad

111		Chhota Udaipur
112		Dahod
113		Dang
114		Devbhoomi Dwarka
115		Gandhinagar
116		Jamnagar
117		Junagadh
118		Kutch
119		Mahisagar
120		Morbi
121		Narmada
122		Navsari
123		Panchmahal
124		Porbandar
125		Sabarkantha
126		Surendranagar
127		Tapi
128		Vadodara
129		Valsad
130	Haryana(14)	Ambala
131		Bhiwani
132		Charkhi Dadri
133		Fatehabad
134		Gurugram
135		Jind
136		Kaithal
137		Karnal
138		Kurukshetra
139		Mewat
140		Palwal
141		Panchkula
142		Panipat
143		Yamunanagar
144	Himachal Pradesh(6)	Chamba
145		Bilaspur
146		Kinnaur
147		Lahaul Spiti
148		Sirmaur
149		Solan
150	Jammu Kashmir(12)	Anantnag

151		Baramulla
152		Budgam
153		Doda
154		Ganderbal
155		Kathua
156		Kishtwar
157		Poonch
158		Ramban
159		Reasi
160		Shopian
161		Udhampur
162	Jharkhand(21)	Bokaro
163		Chatra
164		Dumka
165		East Singhbhum
166		Garhwa
167		Giridih
168		Godda
169		Gumla
170		Jamtara
171		Khunti
172		Koderma
173		Latehar
174		Lohardaga
175		Pakur
176		Palamu
177		Ramgarh
178		Ranchi
179		Sahebganj
180		Seraikela Kharsawan
181		Simdega
182		West Singhbhum
183	Karnataka(5)	Bagalkot
184		Gulbarga
185		Raichur
186		Vijayanagara
187		Yadgir
188	Kerala(5)	Idukki
189		Kasaragod
190		Malappuram

191		Palakkad
192		Wayanad
193	Ladakh(2)	Kargil
194		Leh Ladakh
195	Lakshadweep (1)	Lakshadweep
196	Madhya Pradesh(29)	Agar Malwa
197		Alirajpur
198		Anuppur
199		Ashoknagar
200		Barwani
201		Betul
202		Burhanpur
203		Chachaura
204		Chhatarpur
205		Damoh
206		Dewas
207		Dhar
208		Harda
209		Jhabua
210		Katni
211		Khargone
212		Mandla
213		Mandsaur
214		Nagda
215		Niwari
216		Rajgarh
217		Shahdol
218		Sheopur
219		Shivpuri
220		Sidhi
221		Singrauli
222		Tikamgarh
223		Ujjain
224		Umaria
225	Maharashtra(03)	Jalna
226		Mumbai Suburban
227		Sindhudurg
228	Meghalaya (11)	East Garo Hills
229		East Jaintia Hills
230		Eastern West Khasi Hills

231		North Garo Hills
232		Ri Bhoi
233		South Garo Hills
234		South West Garo Hills
235		South West Khasi Hills
236		West Garo Hills (Tura)
237		West Jaintia Hills (Dawki)
238		West Khasi Hills
239		Hnahthial
240		Khawzawl
241	Mizoram(5)	Lawngtlai
242		Mamit
243		Saitual
244		Chumoukedima
245		Kiphire
246		Niuland
247		Noklak
248	Nagaland(9)	Paren
249		Tseminyu
250		Tuensang
251		Wokha
252		Zunheboto
253		Kendrapara
254	Odisha (2)	KENDUJHAR
255		Mahe
256	Puducherry (2)	Yanam
257		Amritsar
258		Barnala
259		Bathinda
260		Faridkot
261		Fatehgarh Sahib
262		Fazilka
263		Firozpur
264	Punjab(17)	Hoshiarpur
265		Jalandhar
266		Kapurthala
267		Malerkotla
268		Mansa
269		Muktsar
270		Pathankot

271		Rupnagar
272		Shaheed Bhagat Singh Nagar
273		Tarn Taran
274	Rajasthan(10)	Ajmer
275		Alwar
276		Banswara
277		Beawer
278		Bhilwara
279		Churu
280		Dholpur
281		Jhunjhunu
282		Sikar
283		Tonk
284	Sikkim(4)	North Sikkim
285		Pakyong
286		Soreng
287		West Sikkim
288	Tamilnadu (12)	Dharmapuri
289		Kallakurichi
290		Kanchipuram
291		Karur
292		Krishnagiri
293		Nilgiris
294		Pudukkottai
295		Ranipet
296		Tenkasi
297		Thanjavur
298		Tirupattur
299		Tiruppur
300	Telangana(23)	Bhadradi Kothagudem
301		Jagtial
302		Jangaon
303		Jayashankar
304		Jogulamba
305		Kamareddy
306		Komaram Bheem
307		Mahabubabad
308		Mahbubnagar
309		Mancherial
310		Mulugu

311		Nagarkurnool
312		Narayanpet
313		Nirmal
314		Nizamabad
315		Peddapalli
316		Rajanna Sircilla
317		Sangareddy
318		Siddipet
319		Suryapet
320		Wanaparthy
321		Hanumakonda
322		Yadadri Bhuvanagiri
323	Tripura(5)	Dhalai
324		Gomati
325		Khowai
326		South Tripura
327		Unakoti
328	Uttar Pradesh (32)	Aligarh
329		Amethi
330		Amroha
331		Auraiya
332		Ayodhya
333		Baghpat
334		Bahraich
335		Ballia
336		Balrampur
337		Basti
338		Bijnor
339		Budaun
340		Etah
341		Farrukhabad
342		Firozabad
343		Gautam Buddha Nagar
344		Hathras
345		Jalaun
346		Kannauj
347		Kanpur Dehat
348		Kasganj
349		Kheri
350		Kushinagar

351		Maharajganj
352		Mahoba
353		Mathura
354		Muzaffarnagar
355		Pilibhit
356		Pratapgarh
357		Sant Kabir Nagar
358		Siddharthnagar
359		Sultanpur
360	Uttarakhand(8)	Almora
361		Bageshwar
362		Champawat
363		Pauri Garwal
364		Rudraprayag
365		Tehri
366		Uttarkashi
367		Srinagar
368	West Bengal(14)	Alipurduar
369		Bankura
370		Birbhum
371		Dakshin Dinajpur
372		Hooghly
373		Jhargram
374		Kalimpong
375		Maldah
376		Murshidabad
377		Nadia
378		Paschim Bardhaman
379		Purba Bardhaman
380		Purulia
381		Uttar Dinajpur

Space / Accommodation to be provided by Concerned District Administration :

Sl. No	Name of the State/ UT	Name of the District and area	Project location provided by District administration with area
1.	Arunachal Pradesh	Changlang	Bordumsa De-addiction Centre, Changland with 5000 sq. ft.
2	Arunachal Pradesh	Lohit	Building of State Panchayati Raj Department, Wakro (EAC HQ), approx. 65 and 78 KMs on two different routes from Tezu with sufficient space as per picture provided of building
3	Gujarat	Jamnagar	M.P. Shah Medical College, Jamnagar – 3000 Sq. Feet
4.	Jammu Kashmir	& Kathua	Nagri, Kathua - 4000 Sq. Ft.
5.	Jammu Kashmir	& Shopian	Double Storey Govt. Building (With plinth area 600 Sq. Fts) Near Army Goodwill School
6.	Jammu Kashmir	& Poonch	Government Building (with image)
7.	Jharkhand	Chatra	4000 sq. ft and the ground floor consists of 7 rooms, 1 hall and first consists of 8 rooms and one hall
8.	Jharkhand	Gumla	4000 Sq. Ft , Old sadar Block office, Gumla

9.	Kerala	Mallapuram	Premises of Government Ayurvedha Research Institute for Mental Illness, Kottakkal, Mallapuram, which is 16 km away from District head quarters having a building area of 50,000 sq. ft.
10.	Nagaland	Wokha	TSUMANG 'A' Colony, Wokha Town, Pin – 797111 Building Area -4270 Sq. Ft.
11.	Tripura	South Tripura	Belonia SDH (Sub-Divisional Hospital)
12	Uttarakhand	Almora	Drug Prevention Centre, Hawalbag

Norms for Drugs De-Addiction Centre (DDAC)

A. **NON-RECURRING EXPENDITURE***(Admissible during the setting-up of the DDAC and also after a period of five years subject to condition that they have been receiving grants continuously)

(Amount in Rupees)

15 beds, tables, 3 sets of linen, blankets, office furniture, almirah, equipments, computers, refrigerator, installation of 7 CCTVs and linking it with website etc.	3,25,000
Adhaar based Biometric Attendance System	20,000
Total	3,45,000

* the non-recurring grants are admissible to the organization at the time of setup and also after a period of 5 years provided they are receiving grants continuously and conditions of GFR provisions are fulfilled.

B. RECURRING EXPENDITURE

S.No.	Name of the Post	No. of Posts	Monthly Expenditure (in Rs.)	Yearly Expenditure (in Rs.)	Minimum Qualifications
a. Administrative:					
1.	Manager-cum-Incharge of DDAC *	1	40,000	4,80,000	Post Graduate with 2 years of administrative experience or Graduate with 5 years of administ

					<p>rative experience in institutes/organizations preferably in the field of drugs. They should possess working knowledge of computers.</p>
2.	Project coordinator(online for outdoor and other one for indoor activities)	2	25,000 x 2 = 50,000	6,00,000	<p>Graduate with 3 years experience in institutes/organizations working in the field of drugs and possessing working knowledge of computers.</p>
3.	Trainer cum Supervisor of peers and community mobilizers	2	15,000 x 2 = 30,000	3,60,000	<p>12th Pass with two years experience in institutes/ organizations working in the field of drugs.</p>
4.	Outreach Worker and follow-up supervisors *	2	15,000 x 2 = 30,000	3,60,000	<p>Should be literate; Ex-drug user with 1-2 years of sobriety,</p> <p>Willing to work among vulnerable and drug using population and possessing good communication skills.</p> <p>Agrees to refrain from using, buying, or selling drugs; Ready for the prevention of harmful drug use and relapse</p>

					se
5.	Accountant (One Account cum Clerical Assistant and other one to be Account cum documentation Assistant)	2	12,000 x 2 = 24,000	2,88,000	Graduate in Commerce with knowledge of accounts and working knowledge of computers.
6.	Cook	1	10,000	1,20,000	
7.	Chowkidar	2	2 x 9,000 = 18,000	2,16,000	
8.	House keeping Staff	2	2 x 9,000 = 18,000	2,16,000	
b.	Medical:				
1.	(a) Doctor (Full time)	1	60,000 (Rural)	7,20,000	. "MBBS with registration with medical council / medical commission" along with "should undergo training arranged by the MOSJE / NISD within three months of joining the DDAC."
	(e)		55,000 (Urban)	6,60,000	
2.	Counsellor/ Social Worker/ Psychologist	2	2 x 17,500 = 35,000	4,20,000	Graduate in social sciences preferably in Social Work/ Psychology with 1-2 years' experience in the field and should have knowledge of English as well as one regional language. Preference shall be given to the person holding a Certificate

e of Training Course in
de-addiction counselling
from recognized institut
ion.

3.	Yoga therapist/ Dance Teacher/ Music Teacher/ Art Teacher (part time)	1	5,000	60,000	Possessing experience of at least three years in the discipline
4.	Nurse (full time)	2	15,000 x 2 = 30,000	3,60,000	A qualified nurse with GNM/B.Sc. nursing degree and should be willing to be trained by the agency, as decided by MSJ&E.
5.	Ward Boys	2	13,000 x 2 = 26,000	3,12,000	Class 8th pass with experience of working in Hospitals/ Health Care Centres/ de-addiction centres.
	TOTAL	19	3,76,000 (R) 3,71,000 (U)	45,12,000 (R) 44,52,000 (U)	

C. Recurring Expenditure (Other than Staff remuneration)

S.No.	Item	Monthly Expenditure (Rs.)	Annual Expenditure (Rs.)
1.	Maintenance of building (building to be provided by district administration)	5,000	60,000
2.	Medicines	19,000	2,28,000
3.	Contingencies including office expenses (Stationery, water, electricity, postage, telephone, maintenance and repairing of bed, linen, Documentation & IEC material, printing, etc.)	20,000	2,40,000
4.	Transport/ Petrol and Maintenance of Vehicles.	15,000	1,80,000
5.	In house Kitchen expenditure @ Rs. 110 per day for 3 meals per day to 15 inmates	49,500	5,94,000
	TOTAL	1,03,500	13,02,000

D. RECURRING EXPENDITURE

a. Administrative:

(i)	Honorarium to Peer Educators (PE) 1 PE will take 1 session of 2 hours duration @ Rs. 150 per session over 60 sessions /Quarter	20	150	240 sessions	7,20,000
(ii)	Nutritional/ Refreshment support @ Rs.10 per day per child for 60	200	10	240 sessions	4,80,000

	sessions/ quarter				
(iii)	Life skills educational kit printing cost including flex material / games / Scrolls	50	Sets	1000	50,000
	Total				12,50,000

Grand Total	70,64,000(R)
	70,04,000 (U)

*The total cost of manpower should be fixed accordingly as per the cost norms of the scheme guidelines. The flexibility of 20% re-appropriation of expenditure may be allowed within overall financial allocation of component relating to remuneration/ honorarium.

Note: The training of the staffs would be carried out by MoSJ&E/ NISD.
