

**E-Office No. 48155**

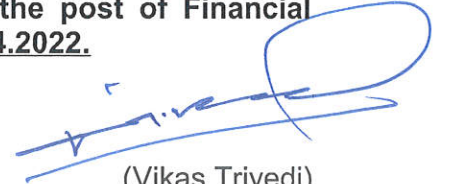
File No. 11011/3/2022-DAIC/Admn  
Ministry of Social Justice & Empowerment  
Department of Social Justice & Empowerment  
(Dr. Ambedkar International Centre)

15-Janpath, New Delhi  
Dated the 15<sup>th</sup> March 2022

Subject: Appointment of Financial Adviser on Deputation Basis, at DAIC.

I am directed to refer to vacancy circular for the post of Financial Adviser at Dr. Ambedkar International Centre (DAIC), 15, Janpath, New Delhi, published in the News Papers on 30.01.2022, last date of submission of application for the above mentioned post is 15.03.2022, Competent authority of DAIC has increased the last date of submission by a month.

**Now, last date of submission of application for the post of Financial Adviser (FA) at Dr. Ambedkar International Centre is 15.04.2022.**



(Vikas Trivedi)  
Director (DAIC)

1. PS to Director/Consultant (Media/IT) is requested to upload this on the website of DAIC and Ministry of Social Justice & Empowerment at the earliest.

विकास त्रिवेदी / VIKAS TRIVEDI  
निदेशक / Director  
डॉ. अम्बेडकर अंतर्राष्ट्रीय केन्द्र  
Dr. Ambedkar International Centre  
सामाजिक न्याय और अधिकारिता मंत्रालय  
Ministry of Social Justice & Empowerment  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

E-Office No.48155:

F.No.11011/DAIC/Admn  
Dr. Ambedkar International Centre  
Department of Social Justice and Empowerment  
Ministry of Social Justice and Empowerment  
Govt. of India

15, Janpath, New Delhi  
Dated the, 18 January, 2022

**CIRCULAR**

Applications are invited for filling up of the following post in the Dr. Ambedkar International Centre, Ministry of Social Justice and Empowerment, New Delhi-110001, on deputation basis from suitable candidates who fulfill the eligibility conditions as shown below:

S.No.	Name of Post	No. of Posts	Pay Scale (Rs.)	Eligibility Conditions
1.	Financial Advisor	01	Pay Band 4, 37400-67000 + GP Rs. 8700 (Pre revised presently it is under <b>Level - 13</b> as per 7th Central Pay Commission).	<p>Officers under the Central /or State Govt./Union Territories/ Universities/ Recognized Research Institutions / Public Sector Undertakings/Autonomous, semi Govt. or Statutory Organizations etc.</p> <p><b>(i)</b>Holding analogous posts Pay Band—4 (Rs. Rs. 37400-67000) with Grade Pay of Rs. 8700 on regular basis);( Level 13 ) or</p> <p><b>(ii)</b>With five years' regular service in the posts Pay Band-3 (Rs. 15600 - 39100) with Grade Pay of Rs. 7600 or equivalent; or</p> <p><b>(iii)</b>With ten years' regular service in the posts Pay Band-3 (Rs. 15600 – 39100) with Grade Pay of Rs. 6600 or equivalent.</p> <p><b>(b)</b> Possessing the Following educational qualification, experience — Bachelor Degree in any subject from a recognized University with 15</p>

				years of administrative/academic/managerial experience. Desirable—Experience of accounts related/financial advice work. <b>Preference will be given to the Officers from any Indian Account and Audit services.</b>
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2. Period of deputation including in another ex-cadre post held immediately preceding this appointment in the same organization / department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
3. The pay of the officer selected will be regulated in accordance with DoPT & OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.
4. The selected officers will be on deputation for a period of three years initially which can be curtailed or extended further, depending upon the requirement and with the consent of the officer and approval of the leading department. The usual deputation terms will apply.
5. The application in the enclosed proforma (can be down loaded from the official website of DAIC i.e. [daic.gov.in](http://daic.gov.in) and the official website of Ministry of Social Justice and Empowerment i.e. [socialjustice.nic.in](http://socialjustice.nic.in)) from eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned on or before **15 March, 2022 / 30 days from publishing in Employment News Paper which ever is earliest**, with (a) up-to-date ACR Dossiers of the candidate concerned or attested photocopies of the annual confidential reports for the last five years; (b) Vigilance Clearance Report clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate.
6. Recruitment Rules (RR) for the post of FA is attached at page 9-10. In case of any Queries/Clarification the details given at RR shall be considered as final.
7. Application in the prescribed format (As per Annexure- I, II, III, IV, and V) may be submitted in the O/o Director, Dr. Ambedkar International Centre, 2<sup>nd</sup> Floor, 15, Janpath, New Delhi-110001.

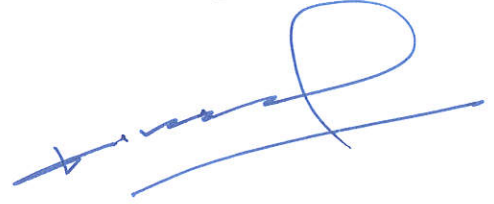
  
(Vikas Trivedi)  
Director, DAIC

To:

1. All Ministries / Department of Government of India.

विकास त्रिवेदी / VIKAS TRIVEDI  
निदेशक / Director  
डॉ. अम्बेडकर अंतर्राष्ट्रीय केन्द्र  
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Govt. of India, New Delhi

2. All Chief Secretaries States/ UTs.
3. All Central / State Universities or Institutions.
4. CGDA, Office of the CGDA, Ulan Batar Road, Palam, Delhi Cantt. – 110010.
5. Controller General of Accounts, Office of Controller General of Accounts, Ministry of Finance, Lok Nayak Bhawan, Khan Market, New Delhi-110002.
6. Director General of Audit (Central Expenditure), Office of the Director General of Audit (Central Expenditure). Room no. 206, 2<sup>nd</sup> Floor, AGCR Building, I.P. Estate, New Delhi-110002.
7. Comptroller and Auditor General of India, Office of the Comptroller and Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110124.
8. Director (CS), DoPT, Lok Nayak Bhawan, Khan Market, New Delhi- with the kind request to upload this circular on DoPT's website for wider Circulation.
9. Employment News, Ministry of Information and Broadcasting, East Block-IV, Level-5, R.K. Puram.



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ANNEXURE-I

**Application Form for the Post of FA, DAIC/DAF**

1. Name and address (In BLOCK LETTER):
2. Applied for the post of
3. Date of Birth (DD/MM/YY):
4. Whether belong to SC/ST:
5. Gender:
6. Date of retirement under Central/state Government rule:
7. Contact Number:
8. E-mail id:
9. Qualification / and Experience Required as per format given below:

Qualifications Required as per Advertisement	Qualifications possessed by the Officer
Essential	
Desirable	

Experience Required as per Advertisement	Experience possessed by the Officer
Essential	
Desirable	

11 (a) State clearly in light of entries made by you at para 11 above whether you qualify for post applied: Yes / No.

12. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

OFFICE/ INSTITUTE/ ORGANISATION	POST HELD AND SERVICE/ CADRE TO WHICH BELONG	FROM	TO	PAY IN THE PAY BAND/ GRADE PAY AS PER 6th CPC AND PAY LEVEL AS PER 7th CPC	NATURE OF DUTIES
(1)	(2)	(3)	(4)	(5)	(6)

13. Nature of Present employment, i.e.:



- i. Ad-hoc or Contract basis :-
- ii. Regular / Permanent or on Temporary basis :-
- iii. Basic Pay as per the pay band / Cell and Level as per 7CPC:-
- iv. Grade pay as per 6 CPC / Pay level as per 7 CPC drawn:-
14. Additional details about present employment, please state whether working under:
  - i. Central Government
  - ii. State Government
  - iii. Autonomous Organization
  - iv. Government Undertaking
  - v. Universities
15. In case the present employment is held on Deputation/contract basis, please state:
  - i. The date of initial appointment
  - ii. Period of appointment On deputation/contract
  - iii. Name of the parent office/organization to which you belong
16. Are you in Revised Pay Structure? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
17. Total emoluments per month now drawn;-
18. Name of Indian Account and Audit service / State Account service/ Government Account Service to which belong:-
19. Details of Duties of Financial Advisor in a Govt Organisation done in the past ( Period and Name of the Govt Organization:-
20. Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose a separate sheet, if the space is insufficient)

It is certified that the above information is / are to the best of my knowledge, In case of any concealment/ suppression of facts and any information found false at later stage during the course of selection process. I shall be held responsible and action as per law may be initiated against me .

(Signature of Candidate)

Date:

Place:

ANNEXURE-II

**Vigilance Clearance Certificate**

Certified that no Vigilance Case of disciplinary proceedings or criminal proceedings is either pending or contemplated against \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in Dr. Ambedkar International Centre, 15, Janpath, New Delhi-110001 on deputation basis.

(Authorised Signatory)

Name & Office Seal:

Date:

(Not below the rank of Deputy Secretary)

ANNEXURE-III

**Integrity Certificate**

After scrutinizing annual Confidential Report/ Annual Performance Appraisal reports of \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in Dr. Ambedkar International Centre, 15, Janpath, New Delhi-110001 on deputation basis, is certified that his / her integrity is beyond doubt.

(Authorised Signatory)

Name & Office Seal:

Date:

(Not below the rank of Deputy Secretary)



ANNEXURE-IV

**ACR Documents (Duly Signed by Concerned Authority)**

Copy of last 5 years ACR of Shri / Ms. / Mrs.  
\_\_\_\_\_ who has applied for the post of  
\_\_\_\_\_ in Dr.  
Ambedkar International Centre, 15, Janpath, New Delhi-110001 on deputation basis,  
is enclosed herewith.

(Authorised Signatory)

Name & Office Seal:

Date:

(Not below the rank of Deputy Secretary)

ANNEXURE-V

**No Penalty Certificate**

Certified that no minor / major penalty has been imposed during the last 10 years on \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in Dr. Ambedkar International Centre, 15, Janpath, New Delhi-110001 on deputation basis, is enclosed herewith.

(Authorised Signatory)

Name & Office Seal:

Date:

(Not below the rank of Deputy Secretary)