Dr. Ambedkar Pratishtan

DR. AMBEDKAR FOUNDATION

MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT

GOVERNMENT OF INDIA

Date: 31.07.2020

F.No.35-20/2019/DAF

To (As per the list)

Subject: Limited Tender Enquiry for Printing and Supply of Merit Award Certificates (Citation) and Raxin certificate folder for the year 2018 and Letter Head on bond paper (A-4). Envelope (Window), laminated yellow envelope (14x10), all printed with office logo -reg.

Sir,

Dr. Ambedkar Foundation invites sealed quotations for the following items of work:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Items &amp; specification</th>
<th>Nos. required</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Supply of Raxin certificate folder</td>
<td>900</td>
</tr>
</tbody>
</table>
|      | Specifications:  
|      | Size: 9x12, Colour: Navy Blue Colour (foam filled) mounted on hard / grey board with full size transparent pockets of PVC (fresh) on Front Inside Cover and Back Inside Cover for keeping a certificate and a Cheque / Demand Draft on each side.  
|      | Printing: On Front Outer Cover of each of the above Folders following are to be printed in both in Hindi and English in Golden Colour:  
|      | (a) On the Top Middle - The National Emblem  
|      | (b) In the middle - Dr. Ambedkar National Merit Award  
|      | (c) At the bottom - Dr. Ambedkar Foundation  
|      | Ministry of Social Justice & Empowerment, 15, Janpath, New Delhi-110001 |
| (ii) | Printing and Supply of Merit Award Certificates  
|      | Specifications:  
|      | (a) Size: 11.50” x 8.50”  
|      | (b) 300 GSM Imported Art card, Magna Star paper  
|      | (c) Colour: White (for printing Text would be provided separately) |
| (iii) | Letter Head on Bond Paper (A-4) | 5000 |
| (iv)  | Envelope (Window) | 6000 |
| (v)   | Laminated Yellow Envelope (14x10) | 2000 |

2. The Sealed Quotations / Tender with sample (paper) should be furnished to the Foundation so that it should reach positively by 3.00 p.m. on 17.08.2020. The rate quoted, should be valid for a period of one year from the date of your quotation. The quotations / tender would be opened in the presence of the tenderer at 3.30 p.m. on 17.08.2020 (The Terms and Conditions is annexed herewith), samples of papers & folders to be enclosed alongwith the quotation.

Yours faithfully,

(D.P. Majhi)  
Director

Website: www.ambedkarfoundation.nic.in
Terms and Conditions:

(i) The bidder shall submit a design for a Merit Award Certificate to the Foundation. The design shall be given scores by the Competent Authority and work shall be awarded subject to points scored by the bidder.

(ii) The bidders should submit/enclose copies of the Design/Layouts/Samples/Dummies etc. with their quotation. However, the Foundation reserves right to alter or add in copy/creative of the selected items.

(iii) All these designs/dummies will be property of Foundation and will not be returned.

(iv) Bids will be evaluated by a quality cum Cost based system

(v) Rate quoted should be inclusive of all taxes applicable.

(vi) Delivery / Supply of articles should be as mutually decided between receivable bidder and Foundation, in writing. Any delay would result in deduction of amount @6% of the total cost involved for each week’s delay and for delay beyond two weeks, it will be at the discretion of Foundation to cancel the award and blacklist the firm.

(vii) Credibility of the bidders will be a added criteria for evaluation.

(viii) Foundation is at its discretion to cancel the instant bidding procuring at any point of time till award of work and as at (v) above.

(D.P. Majhi)
Director

Dr. Ambedkar Foundation

Annexure